



# REGION 3A HANDBOOK

**2020-2021**

**Bob Grey, Executive Secretary**  
1324 Ridgeview Drive  
Montevideo, MN 56265  
PH : 320-894-9067  
Email : [3aexecsec@gmail.com](mailto:3aexecsec@gmail.com)

# **Table of Contents**

## **ADMINISTRATIVE STRUCTURE COMPETITIVE SUBSECTIONS & SECTIONS REGION COMMITTEE MEMBERS REGION COMMITTEE MEETING DATES POLICIES AND PROCEDURES**

1. Membership
2. Philosophy
3. Local School Representatives
4. Region 3A Committee Organization
5. Region Committee
6. Powers and Duties of the Region Committee
7. Region Meetings
8. Policy on Public Comments Tournament Responsibilities
9. MSHSL Board of Directors
10. Region 3A Membership of MSHSL Representative Assembly
11. Region Committee Tournament Responsibilities
12. Tournament Managers Responsibilities
13. Tournament Format
14. Inclement Weather Policy
15. Admission - Section Passes
16. Awards
17. Division of Section for Tournament Competition
18. Distribution of Region Funds
19. Bands & Performing Groups at Tournaments
20. Executive Secretary Responsibilities
21. Sub-Region Coordinator
22. Conflict of Interest Policy
23. Region 3A - Reimbursement for Expenses
24. Sale of T-Shirts and Paraphernalia at Section Contests
25. Certified Medical Personnel at Games
26. Student Conduct at Sub-Section and Section Contests
27. Videotaping at Sub-Section and Section Events
28. Region 3A - Media Policy
29. Academic, Arts, and Athletic Awards (AAA)
30. Seeding Process - Process of Breaking Ties
31. Forfeiture Policy - Before Seeding/After Seeding
32. Rental Fee Policy When Hosting Section Events
33. Pay for Officials /Judges (Postponements/Cancellations)

## **REGION 3A CALENDAR**

### **FALL TOURNAMENT EVENTS**

### **WINTER TOURNAMENT EVENTS**

### **FINE ART EVENTS**

### **SPRING TOURNAMENT EVENTS**

### **FEE SCHEDULES**

## 2019-2021 Region 3A Administrative Structure

SUB-REGION 9		SUB-REGION 10	
Heron Lake-Okabena	Jason Fischer	Adrian	Joe Kruger
Jackson County Central	Shelly Hotzler	Edgerton	Eric Schultz
Red Rock Central	Brett Bartholomaus	Ellsworth	Judy Huisman
Redwood Valley	Andy Ourada	Fulda	Colby Pack
Springfield	Paul Arnoldi	Hills-Beaver Creek	Steve Wiertzema
Wabasso	Joe Kemp	Luverne	Todd Oye
Westbrook-Walnut Grove	Leo Theisen	Murray County Central	James Wajer
Windom Area	Jeremy O'Donnell	Pipestone Area	Rick Zollner
		SW Minnesota Christian	Matt Vande Kamp
SUB-REGION 11		SUB-REGION 12	
Canby	Perry Fink	Benson	Garrett Schmidt
Dawson-Boyd	Tony Aafedt	BOLD	Derek Flann
E.C.H.O. Charter	Jonathan Cephlecha	Central Minnesota Christian	Brandon Haan
Lakeview	Kayla Fromm	KMS	Brady DeBaere
Minneota	Cari Pohlen	Lac Qui Parle Valley	Tony Smith
Russell-Tyler-Ruthton	Dan Bettin	MACCRAY	Jim Trulock
Tracy-Milroy-Balaton	Bill Tauer	Montevideo	Bob Grey
Yellow Medicine East	Tim Knapper	Ortonville	Bill Wietman
		Renville County West	Derik Johnson

**2019-20 & 2020-21****FALL ACTIVITIES****COMPETITIVE SUBSECTIONS AND SECTIONS****CROSS COUNTRY****3A**

Heron Lake-Okabena	Adrian/Ellsworth	Canby/Minneota	BOLD/BLHS
Jackson County Central	Luverne	Lakeview	CMC/CC
MLA/Comfrey/RRC	MCC/Fulda	Russel-Tyler-Ruthton	LQPV/DB
Redwood Valley	Pipestone	Tracy-Milroy-Balaton	MACCRAY/RCW
Springfield/Cedar Mtn	SWMC/Edgerton	Yellow Medicine East	Montevideo
Wabasso			Ortonville
Windom			

**FOOTBALL**

<b>9-MAN (3)</b>	<b>3AA</b>	<b>3A</b>	<b>5A</b>
Edgerton	LCWM	Adrian/Ellsworth	BOLD
GHEC/Truman	Pipestone Area	Martin County West	Canby
Heron Lake-Okabena/ Fulda	Redwood Valley	Murray County Central	Dawson-Boyd
Hills-Beaver Creek	St James Area	Russel-Tyler-Ruthton	Lac Qui Parle Valley
Lyle/Pacelli	Tracy-Milroy-Balaton	Sleepy Eye	Lakeview
Madelia	Windom Area	Springfield	MACCRAY
Mountain Lake Area		Wabasso	Minneota
Weatbrook-Walnut Grove			Yellow Medicine East

**VOLEYBALL**

<b>3AA (North)</b>	<b>3AA (South)</b>	<b>3A (North)</b>	<b>3A (South)</b>
Eden Valley-Watkins	Jackson County Central	Canby	Adrian/Ellsworth
Litchfield	Luverne	Central MN Christian	Edgerton
Minnewaska Area	Marshall	Dawson-Boyd	Heron Lake-Okabena/ Fulda
Montevideo	New Ulm	Lac Qui Parle Valley	Hills-Beaver Creek
Morris Area/C-A	Pipestone Area	Lakeview	Murray County Central
New London-Spicer	St James Area	MACCRAY	Red Rock Central
Paynesville	Windom Area	Minneota	Russel-Tyler-Ruthton
Redwood Valley	Worthington	Renville County West	SW MN Christian
		Wabasso	Tracy-Milroy-Balaton
		Yellow Medicine East	Westbrook-Walnut Grove

**2019-20 & 2020-21**

**WINTER ACTIVITIES**

**COMPETITIVE SUBSECTIONS AND SECTIONS**

<b>DANCE TEAM</b>		<b>GYMNASTICS</b>	
<b>3A</b>		<b>3A</b>	
BBE/Paynesville		Jackson County Central	
BOLD		Luverne	
Canby/Minneota		Marshall (Lakeview)	
LQPV/DB		Martin County Area Magic (Fairmont/MCW/GHEC)	
Lakeview		Pipestone Area	
MACCRAY		Redwood Valley (Springfield/Cedar Mountain/RRC)	
Minnewaska Area		Russell-Tyler-Ruthton	
Montevideo		Windom/Mountain Lake	
New London-Spicer		Worthington(Adrian)	
Renville County West			
Sleepy Eye/Springfield			
Tracy-Milroy-Balaton			
Wabasso			
Worthington			
Yellow Medicine East			

**WRESTLING**

<b>3AA (North)</b>	<b>3AA (South)</b>	<b>3A</b>	
Dawson-Boyd/LQPV/Montevideo	Fairmont/MCW	Adrian/Ellsworth	Pipestone Area
MAHACA	Luverne	Canby	Red Rock Central
Marshall/Lakeview/RTR	New Ulm (SE/SESM/NUC)	Fulda/MCC	St. James Area(Butterfield-Odin)
New London-Spicer	Worthington	GHEC	Springfield
Redwood Valley/Cedar Mountain		Jackson County Central	TMB/WWG
		Madelia/Truman/ML	Wabasso
		Minneota	Windom Area/Mt. Lake

**GIRLS BASKETBALL**

<b>3AA (North)</b>	<b>3AA (South)</b>	<b>3A (South)</b>	<b>3A (South)</b>
ACGC	Jackson County Central	Canby	Adrian/Ellsworth
Benson	Luverne	Dawson-Boyd	Edgerton
Eden Valley - Watkins	Montevideo	Lac Qui Parle Valley	Heron Lake-Okabena/ Fulda
Litchfield	Pipestone Area	Lakeview	Hills-Beaver Creek
Minnewaska Area	Redwood Valley	MACCRAY	Murray County Central
Morris Area/C-A	St. James Area(Butterfield-Odin)	Minneota	Red Rock Central
New London-Spicer	Tracy-Milroy-Balaton	Russell-Tyler-Ruthton	SW MN Christian
Paynesville	Windom Area	Wabasso	WWG
		Yellow Medicine East	

**BOYS BASKETBALL**

3AA (North)	3AA (South)	3A (South)	3A (North)
ACGC	Fairmont	Adrian/Ellsworth	Canby
Benson	Jackson County Central	Edgerton	Central MN Christian
Minnewaska Area	Luverne	Heron Lake-Okabena/Fulda	Community Christian
Montevideo	Pipestone Area	Hills-Beaver Creek	Dawson-Boyd
Morris Area/C-A	St. James Area(Butterfield-Odin)	Murray County Central	Lac Qui Parle Valley
New London-Spicer	Tracy-Milroy-Balaton	Red Rock Central	Lakeview
Paynesville	Windom Area	Russell-Tyler-Ruthton	MACCRAY
Redwood Valley		SW MN Christian	Minneota
		WWG	Renville County West
			Wabasso
			Yellow Medicine East

**2019-20 & 2020-21**

**FINE ARTS ACTIVITIES**

**COMPETITIVE SUBSECTIONS AND SECTIONS**

<b>VISUAL ARTS</b>	<b>SPEECH</b>		
<b>SECTION 3A</b>	<b>SUBSECTION 10</b>	<b>SUBSECTION 11</b>	<b>SUBSECTION 12</b>
Adrian	Adrian	Minneota	Benson
BOLD	Edgerton	MCC	Canby
LQPV	Fulda	Pipestone Area	Cedar Mountain/ Comfrey
Luverne	Heron Lake-Okabena	RTR	Dawson-Boyd
MACCRAY	Luverne	TMB	KMS
RRC	Windom Area	WWG/RRC	LQPV
Redwood Valley			Lakeview
RCW			Ortonville
RTR			Montevideo
SW MN Christian			Redwood Valley
Springfield			Springfield/SE/SESM
TMB			
WWG			

**ONE ACT PLAY(OAP)**

<b>SUBSECTION 9</b>	<b>SUBSECTION 10</b>	<b>SUBSECTION 11</b>	<b>SUBSECTION 12</b>
BOLD/BLHS	Adrian	Canby	Benson
Lakeview	Edgerton	Central MN Christian	Chokio-Alberta
Red Rock Central	Luverne	Dawson-Boyd	CGB
Redwood Valley	Pipestone Area	MACCRAY	Hancock
Tracy-Milroy-Balaton	Russell-Tyler-Ruthton	Montevideo	KMS
Wabasso	SW MN Christian	Renville County West	LQPV
WWG		YME	Morris Area



<b>BOYS AND GIRLS TRACK</b>			<b>BOYS TENNIS</b>
<b>East</b>	<b>Southwest</b>	<b>Northwest</b>	<b>3A</b>
BOLD/BLHS	Adrian/Ellsworth	ACGC	LQPV/Dawson-Boyd
Heron Lake - Okabena/Fulda	HBC	Benson/KMS	Luverne
Jackson County Central	Luverne	Canby/Minneota	MACCRAY/RCW
Lakeview	Murray County Central	Central MN Christian	Montevideo
Mountain Lake Area/Comfrey	Pipestone Area	Community Christian (Boys)	Pipestone Area
Redwood Valley	RTR	LQPV/Dawson-Boyd	Redwood Valley
Wabasso	SWC/Edgerton	MACCRAY/RCW	Worthington
WWG/RRC	Tracy-Milroy-Balaton	Montevideo	YME
Windom Area		Ortonville	
		Yellow Medicine East	
<b>SOFTBALL</b>			
<b>3AA North</b>	<b>3AA South</b>	<b>3A North</b>	<b>3A South</b>
ACGC	Jackson County Central	BOLD	Adrian /Ellsworth
Dassel-Cokato	Luverne	Dawson-Boyd	Edgerton/SWC
Litchfield	Pipestone Area	KMS	Heron Lake-Okabena/Fulda
Minneota/Canby	Redwood Valley	LQPV	MCC
Minnewaska Area	St James Area	Lakeview	RRC/WWG
Montevideo	Tracy-Milroy-Balaton	MACCRAY	RTR
Morris Area/C-A	Windom Area	Renville County West	Wabasso
New London-Spicer		Yellow Medicine East	
<b>BASEBALL</b>			
<b>3AA North</b>	<b>3AA South</b>	<b>3A North</b>	<b>3A South</b>
ACGC	Fairmont	Canby	Adrian/Ellsworth
Benson	JCC	CMC	Edgerton/SWC
Minnewaska Area	Luverne	Dawson-Boyd	Lakeview
Montevideo	Pipestone Area	LQPV	Minneota
Morris Area/C-A	St. James	MACCRAY	MCC
New London-Spicer	TMB	RCW	RRC/WWG
Paynesville	Windom Area	Yellow Medicine East	RTR
Redwood Valley			Wabasso



## REGION COMMITTEE MEMBERS - 2020-21

	NAME	POSITION/SCHOOL	PHONE	TERM
1	SUB-REGION 9 Leo Theisen	Athletic Director/WWG <a href="mailto:theisenfac@wwgschools.org">theisenfac@wwgschools.org</a>	W:507-274-6111	2019-23
2	SUB-REGION 9 Maury Kuehl	School Board/WWG <a href="mailto:Kuehl@wwgschools.org">Kuehl@wwgschools.org</a>	W:	2020-24
3	SUB-REGION 10 Dan LaRock	School Board/HBC <a href="mailto:d.larock@isd671.net">d.larock@isd671.net</a>	W: 507-220-5954	2019-23
4	SUB-REGION 10 Joe Meyer	Superintendent MCC <a href="mailto:joe_meyer@mcc.mntm.org">joe_meyer@mcc.mntm.org</a>	W: 507-836-6184 x 4142	2020-24
5	SUB-REGION 11 Ryan Luft	Principal/YME <a href="mailto:rluft@isd2190.org">rluft@isd2190.org</a>	W: 320-269-4081	2020-24
6	SUB-REGION 11 Chad Anderson	Superintendent/Tracy Area <a href="mailto:andersonc@tracy.k12.mn.us">andersonc@tracy.k12.mn.us</a>	W: 507-215-5559	2019-23
7	SUB-REGION 12 Mike Knutson	Principal/Benson <a href="mailto:mknutson@benison.k12.mn.us">mknutson@benison.k12.mn.us</a>	W: 320-843-2710	2019-23
8	SUB-REGION 12 Derek Flann	Athletic Director/BOLD <a href="mailto:derek.flann@bold.k12.mn.us">derek.flann@bold.k12.mn.us</a>	W:320-523-1031	2020-24
9	GIRLS SPORTS REP Shelly Hotzler	Jackson County Central <a href="mailto:shelly.hotzler@jccschools.com">shelly.hotzler@jccschools.com</a>	W:507-847-3608	2019-23
10	BOYS SPORTS REP Cory Larson	Dawson-Boyd <a href="mailto:coryl@dwby.k12.mn.us">coryl@dwby.k12.mn.us</a>	W: 320-769-2955	2020-24
11	MUSIC REP John Pollmann	Pipestone Area <a href="mailto:john.pollmann@pas.k12.mn.us">john.pollmann@pas.k12.mn.us</a>	W: 507-825-5861 x 6007	2019-23
12	FINE ARTS REP Kim Gades	Minneota <a href="mailto:Kim.Gades@minneotaschools.org">Kim.Gades@minneotaschools.org</a>	W: 507-872-6122 x1128	2020-24
	3A EXEC SEC Bob Grey	Activities Director/Montevideo <a href="mailto:3aexecsec@gmail.com">3aexecsec@gmail.com</a>	W: 320-269-6446 x 3261	2020-
	SUB-REGION 9 COOR John Weir	Mountain Lake <a href="mailto:johnandpat@frontiernet.net">johnandpat@frontiernet.net</a>	W: 507-427-2027	2005-
	SUB-REGION 10 COOR Steve Wiertzema	Hills-Beaver Creek <a href="mailto:s.wiertzema@isd671.net">s.wiertzema@isd671.net</a>	W: 507-962-3240 x14	2015-
	SUB-REGION 11 COOR Bill Tauer	Activities Director Tracy Area <a href="mailto:tauerb@tracy.k12.mn.us">tauerb@tracy.k12.mn.us</a>	W: 507-629-5510	2002-
	SUB-REGION 12 COOR Tim Knapper	Yellow Medicine East <a href="mailto:knapper@isd2190.org">knapper@isd2190.org</a>	W: 320-564-4081 #110	2020-
	REP ASSEMBLY Leo Theisen	Athletic Director/WWG <a href="mailto:theisenfac@wwgschools.org">theisenfac@wwgschools.org</a>	W:507-274-6111	2019-21
	REP ASSEMBLY Mike Knutson	Principal/Benson <a href="mailto:mknutson@benison.k12.mn.us">mknutson@benison.k12.mn.us</a>	W: 320-843-2710	2019-21
	REP ASSEMBLY Colby Pack	Athletic Director/Fulda <a href="mailto:colby.pack@isd505.org">colby.pack@isd505.org</a>	W: 507-425-2514	2020-22
	BOOKKEEPER Bruce Kaardal	Redwood Falls		
	MSHSL BD of DIRECTORS Bill Tauer	Activities Director/Tracy Area <a href="mailto:tauerb@tracy.k12.mn.us">tauerb@tracy.k12.mn.us</a>	W: 507-629-5510	2020-24

# REGION COMMITTEE MEETINGS

**Wednesday, September 16, 2020 10:00 a.m.**

Virtual Meeting

**Tuesday, December 8, 2020 10:00 a.m.**

Virtual Meeting

**Tuesday, February 2, 2021 10:15 a.m.**

**AAA Committee will meet at 9:00 am**

Virtual Meeting

**Wednesday, April 14, 2021 10:00 a.m.**

Virtual Meeting

**Wednesday, May 19, 2021 10:00 a.m.**

Virtual Meeting

**Sub-Region Coordinators will meet at 9:00 am**

## **1. MEMBERSHIP**

Region 3A membership consists of the schools assigned by the Minnesota State High School League. Assigned schools have been divided into four administrative sub-sections.

## **2. PHILOSOPHY**

Region 3A is part of the Minnesota State High School League and, as such, will adopt the League's philosophy, standards, policies, bylaws, and rules.

## **3. LOCAL SCHOOL REPRESENTATIVES**

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all Region meetings and on mail ballots where member schools are called upon to vote. One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time member of the school.

## **4. REGION 3A COMMITTEE ORGANIZATION**

- a. Voting membership shall be twelve (12) members. No school shall have more than two representatives on the Region committee.
- b. The term of office shall be four years. Committee members serving a full term shall not be eligible for re-election or appointment to succeed themselves. They may be eligible for future election or appointment.
- c. Chief office of the committee shall be the chairperson.
- d. A quorum shall consist of 50% of all members.
- e. A majority vote of those present, assuming a quorum, shall be sufficient for approval.

## **5. REGION COMMITTEE**

- a. The Region Committee shall be composed of twelve (12) persons: two (2) Board of Education members or designee; two (2) Superintendents or designee; two (2) Principals; two (2) Athletic Directors; two (2) coaches, one representing girls and one representing boys; and two (2) fine arts representatives, one representing music and one representing OAP and speech.
- b. If the committee does not include a representative of one gender, a representative of that gender shall be appointed by the committee. Appointees who are eligible are individuals who are eligible to be designated school representatives.
- c. Elections of members of the Region Committee shall be conducted during the spring of the year and will be confirmed by their Region Committee at its spring meeting.
- d. The Executive Committee will consist of the chairperson, vice chairman, most senior administrator (superintendent or principal) on the committee and the Region Secretary.
- e. Each Region 3A activity will have either an advisory committee made up of Section coaches/directors or a person that will Communicate with the Region Committee. A member of the Region Committee will also be part of the committee if possible.

## **6. POWERS AND DUTIES OF THE REGION COMMITTEE**

The Region Committee shall be responsible for the immediate and general supervision of Region events, planning, controlling and managing all interscholastic activities of the Region. However, power to determine eligibility, to interpret eligibility rules and/or to penalize schools for rule infraction shall rest with the MSHSL and not the Region Committee.

The Region Committee:

- a. May call an annual meeting of the Region to be held either in the fall or the spring. The committee may organize sub-region meetings in place of annual Region meetings.
- b. Call meetings for the Region members or special activity groups as it deems necessary.
- c. Elect its own chairperson and vice-chairperson and determine his/her responsibilities.
- d. Keep complete minutes of all meetings of the Region and Region Committee.
- e. Furnish a full report of all proceedings of the Region Committee meeting to members of the Region and the MSHSL.
- f. Report the names of committee members with assignments, to the MSHSL office immediately after the annual meeting and when vacancies are filled.
- g. Fill vacancies which may occur on the Region Committee by appointment of a replacement or at the discretion of the committee to hold a special election to fill the position until the next annual meeting of the Region at which time a new election for the unexpired term shall be held.

- h. Fill a vacancy in the representative assembly by appointing one of its members to fill the position for the remainder of the unexpired term.
- i. Keep accurate records of receipts and disbursements of Region 3A funds and report annually the status of such funds to members of the Region and the league office.
- j. Provide for an annual audit.
- k. Pay the necessary expenses of the delegate(s) for official meetings of the Representative Assembly.
- l. Perform such other duties as may properly come before the Committee.
- m. The Region may employ a non-voting executive secretary on a yearly basis.
- n. Committee members and advisors will be reimbursed.
- o. Committee must evaluate the Region Executive Secretary yearly and submit evaluation to the MSHSL.
- p. Set an annual calendar for Region activities. The calendar will be published as early as possible to aid schools in setting their calendars. Future Region calendars and Region dates will take into consideration State Testing dates and the Region is to schedule around the testing dates.

## 7. REGION MEETINGS

### *Purpose:*

- To develop general plans for the conduct of Region events.
- To fill vacancies on the Region Committee for four years and the Representative Assembly for a term of 2 years.
- Special meetings may be called at the direction of the Region Committee.
- Each member school is entitled to two (2) votes.

## 8. POLICY ON PUBLIC COMMENTS AT COMMITTEE MEETINGS

The business of the MSHSL-Region 3A shall be conducted at meetings of the Region 3A Committee. Meetings of the committee are open to the public. Persons interested in speaking to an agenda item must contact the chairperson or executive secretary prior to the meeting and indicate the topic they wish to address. The chairperson of the Region Committee shall determine whether the public comment is relevant to the agenda. Public speakers will be called upon at the public comment section of the agenda. Members of the public wishing to address topics not on the agenda under consideration are invited to provide written information to the chairperson of the Region Committee. That information will be distributed to the members of the Region Committee following the conclusion of the meeting.

Guidelines for Public Comments at Region Committee Meetings:

- a. A speaker will be allowed five (5) minutes for his/her presentation.
- b. When there are many speakers to be heard, the Chair may shorten this time limit.
- c. If a large group is in attendance to address the same issue, then one person will be designated to speak on the groups behalf.
- d. Undue interruption or other interference with the orderly conduct of the Section business will not be allowed. Defamatory, abusive or demeaning remarks are out of order.
- e. Region committee members or staff may question a speaker or comment in response to the speaker's remarks.

## 9. MSHSL BOARD OF DIRECTORS

- a. The management of the affairs of the MSHSL shall be vested in a board of directors consisting of twenty (20) directors of which one will represent Region 3A and Region 4A.
- b. By agreement between Region 3A and Region 4A Committees, the two Regions alternate terms on the board of directors. Each term on the MSHSL board is four (4) years.
- c. Method of election:
  - A director shall be elected every fourth year by member schools of the area. The election shall be conducted between March 1 and May 1. Each member school has two (2) votes to be cast by the designated school representatives.
  - Election rotation - directorship rotates between Region 3A and Region 4A;  
2020-2024 Region 3A; 2024-2028 Region 4A; 2028-2032 Region 3A; 2032-2036 Region 4A
  - Each member school may nominate one candidate. The candidate shall be an individual who is eligible to be A designated school representative.

- The Committee of Region 3A shall establish an election committee, establish election procedures, and conduct the election.

#### **10. REGION 3A MEMBERSHIP ON MSHSL REPRESENTATIVE ASSEMBLY**

Region 3A representatives to the MSHSL Representative Assembly will be three designated representatives from Region 3A schools.

- a. Selection and term of office will be for two years.
  - One delegate serving from 2020-22
  - Two delegates serving from 2019-2021
- b. Following the initial appointment to serve as a member of the Representative Assembly, a delegate is limited to a maximum of two consecutive two year terms. Delegates are not eligible for appointment to succeed themselves following the maximum term.

#### **11. REGION COMMITTEE TOURNAMENT RESPONSIBILITY**

- a. Set dates for tournaments.
- b. Set admission prices.
- c. Approve format for all tournaments.
- d. Rule on any special problems pertaining to the organization of tournaments.
- e. Select meet managers.
- f. Approve site and confirm with site management.

#### **12. TOURNAMENT MANAGERS RESPONSIBILITIES FOR ALL ACTIVITIES**

The following duties are the responsibility of all tournament managers:

- a. Reserve the site for scheduled dates.
- b. Prepare and distribute an official tournament bulletin to all schools, media and Region secretary.
- c. Arrange for seeding, if applicable.
- d. Make sure all tournament officials hired are certified, registered and have no conflict of interest with any schools participating.
- e. Prepare an official program.
- f. Hire workers (ticket sellers, score keeper, bench personnel, etc.) Make sure there is an official book kept for all contests.
- g. Arrange for a trainer and/or medical emergency help, if applicable.
- h. Make all facility arrangements (dressing rooms, practice areas, etc.)
- i. Request checks for workers from the Region secretary.
- j. Arrange for presentation of awards following a championship. Open awards when they arrive from Conference and be sure they are correct. Report problems to the Region secretary. Whenever possible, a Committee Member is to be in attendance to help with the award presentation.
- k. All-Academic teams, All-Section teams, or any other coaches association awards are not to be part of the official award presentation.
- l. Send a complete financial report to the Region Secretary at the conclusion of the event. Pay no expenses out of the receipts. You should use individual tickets and record the first and last number of the tickets sold.
- m. Call in all tournament scores or results to appropriate media after the conclusion of the event.
- n. Prior to the start of the competition in any sport or event at any tournament site, the site manager shall have the following items available for review at the tournament site:
  - The most current MSHSL Official Handbook.
  - The most current MSHSL Rules and Policies for that sport or event.
  - The most current NSHS or MSHSL sponsored rule book for that event.
  - The telephone number and pager number of the MSHSL staff person responsible for that sport or event.
  - All documents submitted to participating teams/individuals that detail the manner in which the tournament shall be conducted.
- o. Tournament/Site managers shall be present at all games under his/her control that should be their only duty during the tournament.

### 13. TOURNAMENT FORMAT:

Region 3A uses a variety of formats to allow for the best type of format for each sport or activity. When the format for any tournament is to be changed, said change shall be effective for a minimum of 2 years.

Consolation Games	No consolation games will be played in any Section 3A tournaments	Basketball (Boys/Girls)	Section Tournament - 2 classes (2) Sub-Section Tournaments - per class (2) Teams Advance - per class
Tennis (Boys/Girls)	Section Tournament - 1 Class	Golf(Boys/Girls)	Section Tournament - 2 Classes
Cross Country	Section Tournament - 1 Class	Softball	Section Tournament - 2 classes Double elimination - Final 8
Volleyball	Section Tournament - 2 classes (2) Sub-Section Tournaments - per class (2) Teams Advance - per class	Baseball	Section Tournament - 2 classes Double, elimination - Final 8
Wrestling	Team Tournament for Class A & AA Individual Tournament for Class A & AA	Track	Section Tournament - 1 Class (3) Sub-Section Tournaments
Gymnastics	Section Tournament - 1 Class	One Act Play	Section Tournament - 1 Class (4) Sub-Sections (2) Plays per Sub-Section Advance to Section
Dance Team	Section Tournament - 1 Class	Speech	Section Tournament - 1 Class (3) Sub-Sections (12) Individual in each category advance
Girls Hockey	Section Tournament - 1 Class	Music	(4) Sub-Sections in Small & Large Groups

### 14. INCLEMENT WEATHER POLICY

The Region Committee will determine and approve the calendar of events for Subsection and Section activities. Local policies that determine “no school, no play”, will be considered in any change of dates due to weather, etc., but will not be the sole determinant of rescheduling events. The Region Committee reserves the decision to be their own. The final decision will be made by the Region Committee in consultation with the respective schools.

### 15. ADMISSIONS - SECTION PASSES

- a. The Region Committee shall establish prices for Subsection and Section events annually.  
Current admissions are: Students \$5.00 and Adults \$7.00.
- b. Admission Refunds: No refunds for tickets purchased for Region 3A Tournaments will be approved, except refunds to students whose mode of transportation was to be a school bus and it was necessary to cancel the use of busses due to inclement weather and/or road conditions.
- c. Section Passes: The only passes the Region issues are passes for the twelve (12) committee members, the Sub-region coordinators, the executive secretary and those with press credentials.
- d. School Passes: Ten passes will be issued to all Region 3A schools to be used for all tournament games that Region 3A are responsible for administering. (Schools that are not part of Region 3A will receive ten passes for the events that they participate in). The passes are to be used by administrators or other personnel that are responsible for behavior at tournament events and also for coaches to attend events after their team has been eliminated from further competition. Participating teams, cheerleaders, and bands will be admitted at the pass gate without passes. If players of teams that have been eliminated want to attend games in their class only, a member of the coaching staff would meet the players before the game and identify their group with a list before they enter. **SCHOOL PASSES ARE TO BE USED BY SCHOOL PERSONNEL ONLY.**
- e. Misuse of Passes: Any school that misuses passes will NOT be issued passes for the following school year.

## **16. AWARDS**

- a. Trophies and medals for Subsection and Section tournaments will be shipped directly to the sub-region coordinator or tournament managers by Trophies Plus of Iowa.
- b. Only Trophies Plus of Iowa awards approved by the MSHSL can be awarded.

## **17. DIVISION OF SECTION FOR TOURNAMENT COMPETITION**

The responsibility to sub divide the Region for tournament competition will be determined by the Region Committee.

## **18. DISTRIBUTION OF REGION FUNDS FOLLOWING THE END OF THE PAST FISCAL YEAR**

The distribution of funds for existing member schools will be determined by the Region Committee at the end of each fiscal year. Region 3A uses the following procedure for the distribution of funds: each school receives a proportional amount based upon mileage to Sub-Section and Section events during the school year. Note: Schools must submit their mileage requests to the Region Secretary by June 15 each year.

## **19. BANDS AND PERFORMING GROUPS AT TOURNAMENTS**

- a. Bands at Subsection and Section Tournaments.
  - All members in uniform (matching uniforms, sweaters, shirts) will be admitted with no cost when they enter with their Director.
  - Bands must be in uniform.
  - Schools must notify the tournament manager by noon of the day they will play.
  - Manager will inform the directors which door they are to enter and make seating arrangements.
- b. All members must enter as a group at the pass gate.
- c. Performing groups must obtain permission to perform from the tournament manager.
- d. Noisemakers at tournaments: bells, sirens, whistles, drums or unusual noisemakers will not be permitted.
- e. The home team on the scoreboard will play the National Anthem. If they are unable to or do not want to, the visiting team on the scoreboard will play the National Anthem. If a vocalist is available, the home team must agree to give up playing the National Anthem.

## **20. EXECUTIVE SECRETARY RESPONSIBILITIES**

- a. Region Meetings
  - Make reservations for committee meetings.
  - Plan with the committee chairperson the agenda for meeting.
  - Send an agenda to committee members.
- b. Minutes
  - Keep minutes of meetings and post minutes to member schools, committee members, and the MSHSL.
  - Keep a file of MSHSL and Region 3A minutes and keep committee members informed of pertinent data in the minutes.
- c. Finances
  - At each meeting, present to the Region 3A Committee a current financial report.
  - Upon approval of the Region committee, invest Region monies in the best interest of the Region schools.
  - Collect and deposit all monies received by the Region from tournaments, other Regions and other sources.
  - Issue all checks to pay Region obligations for tournaments, meetings and other operating expenses.
  - Report to the MSHSL Region committee, invest Region monies in the best interest of the Region schools.
- d. Minnesota State High School League (MSHSL)
  - Inform the MSHSL of Region tournaments, sites, dates and managers.

- Inform the MSHSL of Committee membership.
- Inform the MSHSL of Region delegates to the Representative Assembly.
- Help the Region Committee set up the election process for Region members to the MSHSL Board of Directors. This position is elected once every four years.

e. Region 3A

- Help the Region Committee to establish and conduct election of Region Committee members according to MSHSL rules.
- Help the Region Committee to establish and conduct election of MSHSL Representative Assembly according to the MSHSL rules.
- Help the Region Committee (as directed) to carry out its charge.

f. Tournament Duties

- Act as a liaison between the tournament managers and Region Committee.
- Assist tournament managers in any way possible to conduct their tournaments.
- Be responsible for entering information on the MSHSL website.

g. Executive Secretary to be reimbursed for expenses as per appendix for Region 3A and MSHSL meeting that he/she is required to attend.

h. The Executive Secretary will have a yearly evaluation. It will be a (3) three person committee consisting of the Chairman, vice chairman, and one administrator.

i. Act as a liaison between the Region Committee and the Activity Advisory Committees.

## 21. SUB-REGION COORDINATOR

Four (4) Sub-Region Coordinators will be hired to manage activities in the four Subsections. The coordinators will be directly responsible to the Region Executive Secretary.

Duties of the Sub-Region Coordinators:

- Host/provide for seeding meetings.
- Contract for officials/judges for Subsection events after recommendations from the respective advisory groups. You may delegate when appropriate.
- Coordinate times, dates, etc. with site managers.
- Assist the site manager in making decisions that are not explicitly covered by region or MSHSL policy.
- Provide adequate publicity. Distribute publicity releases necessary for tournaments and contests indicating location, dates, sites, and admissions. Report results of tournaments to radio/newspapers if appropriate.
- Arrange for award ceremonies.
- Prepare a calendar of events for Subsection events for the succeeding year including dates, times, sites and site managers. Confirm and receive approval from the Region Secretary for scheduling of activities.
- Confirm and receive approval from the Region Secretary to any final decision or announcement of schedule changes.
- Attend all Region 3A Committee meetings and possibly activity advisory committee meetings.
- Report on any unusual problems to the Region Secretary.
- Hold election for vacancies on the Region Committee which pertains to your sub-region.
- Perform such duties as assigned by the Region Committee. Provide assistance to the Region Secretary when necessary.
- Sub-Region Coordinators will be responsible for the following activities: volleyball, football, cross country, wrestling, girls basketball, boys basketball, dance team, one act play, speech, music, girls/boys golf, boys/girls track & field, boys tennis, softball, and baseball, according to the grid below



<b>Activity</b>	<b>Sub-Region 9</b>	<b>Sub-Region 10</b>	<b>Sub-Region 11</b>	<b>Sub-Region 12</b>
<b>Volleyball</b>	3AA South	3A South	3A North	3AA North
<b>Football</b>	3AA	3-9Man	3A	5A
<b>Cross Country</b>			3A	
<b>One Act Play</b>	SS 9	SS 10	SS 11	SS 12
<b>Music Large Group</b>	SS 9	SS 10	SS 11	SS12
<b>Music Solo/Ensemble</b>	SS 9	SS 10	SS 11	SS 12
<b>Speech</b>		SS10	SS 11	SS 12
<b>Visual Arts</b>				
<b>Wrestling</b>	3AA Individual	3A Team	3AA Team	3A Individual
<b>Dance Team</b>				3A
<b>Girls Basketball</b>	3AA South		3A North & South	3AA North
<b>Boys Basketball</b>	3AA South	3A North & South		3AA North
<b>Gymnastics</b>				
<b>Golf</b>	3A	3AA	5A	
<b>Track &amp; Field</b>	East	Southwest		Northwest
<b>Baseball</b>	3AA North & South	3A North & South		
<b>Softball</b>			3A North & South	3AA North & South
<b>Boys Tennis</b>	3A			

## 22. CONFLICT OF INTEREST POLICY

Any representative of the MSHSL who has the authority to sell, purchase, or lease goods and/or services shall not have a personal, financial or professional interest in, or gain, or benefit from the sale, purchase, or lease of any goods or services. League employees and officers shall not offer or accept gifts and gratuities, contributions, political favors or other such incentives, which may conflict with the interest of the League assets. League representatives shall not direct or influence the sale, purchase or lease of any goods or services where a conflict of interest exists.

## 23. REGION 3A - REIMBURSEMENTS FOR ATTENDING WHILE DOING BUSINESS FOR REGION

a. Meeting expenses for Region Committee:

- Meals: Actual cost of meal ordered not to exceed, breakfast - \$8.00; lunch - \$10.00; dinner - \$17.00.
- Lodging: Actual occupancy rate cost of room.
- Parking: Actual cost.

## 24. SALE OF T-SHIRTS AND PARAPHERNALIA AT SECTION MEETS

- a. No merchandise (ex: t-shirts, leotards, cups, souvenirs or programs may be sold at Section or Subsection contests without the prior approval of the Region 3A Committee. Only sport specific items will be approved.
- b. No merchandise like small basketballs or footballs can be sold. These are items that could be thrown during an event.
- c. Raffles or free throw contests are not allowed at Section or Subsection events.
- d. Prior approval pertains to individual booster clubs also.
- e. The host site has the rights to food concessions.
- f. Independent/private vendors will be charged a percentage (up to 30%) of their total sales - money will go to Region 3A.

- g. Any vendor selling at Section or Subsection contests without prior approval will be asked to leave the site.
- h. Permission to sell items with the MSHSL logo must be received from the League office and the permission must be passed on to the Region Executive Secretary.
- i. When a Region event is held at a high school site, that school may sell their own merchandise items (shirts,hats, sweatshirts, etc.) that were sold during the regular season. Permission to sell those items must be obtained from Region 3A prior to the start of the event.

## 25. CERTIFIED MEDICAL PERSONNEL AT GAMES

The Region Committee strongly recommends but does not mandate the presence of a certified medical personnel at all interscholastic games/contests. Certified medical personnel include: Physician (M.D.), Certified Athletic Trainer, Emergency Medical Technician (E.M.T.), paramedic, persons who hold current Red Cross, Advance First Aid Cards (74 hour course). However, the Committee realizes that certified medical personnel are not practical at all events.

Role of the certified medical personnel shall be to protect the health and safety of the athlete and to provide appropriate medical care by functioning within the levels of their medical education/training when dealing with first aid, triage, return to play or action decisions.

## 26. STUDENT CONDUCT AT SUB-SECTION & SECTION EVENTS

***MSHSL Handbook states: Article I, Section II: Conduct of Teams, Students and Spectators "School officials shall be held responsible for the proper conduct of teams, team members and home spectators regardless of where the contest is being held. Schools should annually review with their student bodies the schools' sportsmanship policies and student conduct policies. Students whose conduct is offensive and unacceptable may be asked to leave the tournament site."***

*Schools are reminded that they must have a school representative at the games and that representative can not be the coach. The school representative shall sit in the area of their student body.*

Items pertaining to all students:

- a. Band Members: Individual band members are not to use their instruments as noisemakers at any time when the game is in progress. An instrument used individually or used by a small group are considered noisemakers and are not to be used when the game is in progress.
- b. Respect the American flag and the National Anthem.
- c. Spectators must wear clothing that covers the entire torso. Those who do not comply or who wear clothing that is Vulgar, obscene or that in some other way inappropriate, as determined by school/tournament personnel, will be removed from the arena/stadium if they do not cooperate with this behavior expectation.
- d. The use of appropriate language is expected at all times. Profanity, negative chants, booing, trash talk, name calling, personal attacks or other acts of disrespect are unacceptable and must be immediately addressed by school and/or tournament administrators.
- e. Respect the game/contest. Under no condition shall anyone other than the members of the official squad enter the playing surface. No one may interfere with the contest in any way.
- f. Hand held signs, which do not obstruct the view of others, will be permitted, provided they are in good taste. Signs, message boards, "white" boards or other similar items contest/tournament officials deem to be in poor taste will be removed.
- g. Artificial noisemakers (i.e. megaphones, cowbells, sirens, whistles, thunder sticks, and other similar items) are not allowed.
- h. Laser lights are strictly prohibited.
- i. Confetti: Throwing of confetti or other objects is prohibited.
  - j. No student fans will be allowed to sit behind opponents team benches.
- k. Penalty for all of the above, subject to removal from area by security.

## 27. VIDEOTAPING AT ANY SECTION OR SUB-SECTION EVENTS

- a. All teams participating may videotape tournament games they are participating in.
- b. Fans and media may videotape when suitable space allows.
- c. Preference for available space will be given to participating teams followed by those who have made prior Arrangements with the tournament manager.
- d. Decisions about the available space and number allowed to videotape will be left to the discretion of the tournament/site Manager.

- e. Spectators using videotaping equipment who interfere with the view of other spectators or news media personnel covering the activity can be relocated or removed from the premises by the local tournament manager.
- f. Under no circumstances shall a school not competing in a given game be allowed space in the facility and/or be Allowed to videotape a game involving other schools.

## 28. REGION 3A MEDIA POLICY

- a. The Minnesota State High School League (MSHSL) Media Policy Manual is the official guideline for all policies in Region 3A.
- b. Radio Broadcasting
  - Radio stations must apply to the MSHSL for broadcast rights to broadcast Region 3A games.
  - The MSHSL will then inform the Region Secretary and tournament manager of all approved broadcasters.
  - Radio stations must contact the sites to secure accommodations.
- c. Live Video Website
  - A fee of \$250 will be charged for any live video website or live television.
- d. All MSHSL Subsection, Section, and State tournaments are presented under the authority of the Minnesota State High School League. All rights to the event(s) and the presentation thereof are reserved by the Minnesota State High School League, and the sale of or use of any photographs, or the rebroadcast of or reproduction of any portion of the tournament by means of video, internet or any other means is strictly prohibited unless approved in advance, in writing by the Minnesota State High School League Executive Director.
- e. School Based Education Television (SBET) Broadcasting
  - SBET must apply to the MSHSL for broadcast rights to videotape for delayed broadcast of Region 3A games.
  - The MSHSL will then inform the Region Secretary and tournament manager of all approved broadcasters.
  - SBET must contact the sites to secure their accommodations.
  - SBET must secure Region 3A media passes from the Region Secretary.
  - SBET must agree to the following conditions for tape-delayed TV broadcasts:
    - > SBET may only tape tournament games involving its own school. If the applicant is not the school, prior to the game the school must submit a letter from the superintendent to the MSHSL designating the applicant as an official educational television producer.
    - > These taped tournament games may not be shared with any other school or with over-the-air or cable Television stations unless permission has been granted by the MSHSL. Permission would be granted only after receipt of a Television Tape Delay Broadcast Rights Application from the other school, over-the-air or cable television stations, plus receipt of either a broadcast rights fee of \$150 per game or superintendent's letter designating the applicant as an official educational TV producer.
    - > Commercial sponsorship of any kind is prohibited including a list of names of contributors.
    - > In all cases, these telecasts of tournament games must be delayed, with the first scheduled telecast no sooner than midnight (12:00 a.m.) the day following that activity. (Example: a girls' sectional basketball game is played on Thursday evening and videotaped by a crew from one of the participating schools. That tape cannot be replayed until midnight (12:00 a.m. Friday.)
- f. Tape Delay Broadcast and Fees
  - The Minnesota State High School League requires that application be made for tape delay broadcast rights AT ANY STATE TOURNAMENT AT ANY LEVEL. STATE TOURNAMENT COMPETITION BEGINS AT THE SUB- SECTION OR SECTION LEVEL. The League Director of Information is the official who approves these applications. Sub-Section and Section officials must also be contacted to ensure accommodations are made for approved television producers. Tape delay broadcast rights for League state tournaments will not be exclusively granted to any one station, network or sponsor.
  - Cable station tape delay broadcast rights fees for Subsection and Section events are established and administered By individual Administrative Regions (Region 3A Executive Secretary). Cable station tape delay broadcast right fees for state tournaments/meets beyond those levels are \$150.00 per game and must be paid to the League office before the start of the tournament/meet. The tape delay broadcast rights fee is waived for any member school which

tapes contests in which its teams/individuals competed, or for any official designee of a member school. See Television Policies #3 School Based Education Television.

- A station may telecast tapes of game(s) and/or meet(s) no sooner than midnight (12:00 a.m.) on the day following the game(s) and/or meet(s) (Example: a girls' sectional basketball game is played on Thursday evening and videotaped by a crew from one of the participating schools. That tape cannot be replayed until midnight (12:00 a.m. Friday.)
- A fee for a live video webcast of a Region 3A activity will be \$250.

## 29. ACADEMIC ARTS AND ATHLETIC AWARDS (AAA)

### a. Purpose of the Program

- To recognize and honor high school seniors who have excelled in the classroom, on the athletic field and in a fine arts activity such as instrumental, vocal music, drama, debate or speech.
- To elevate academic standards and create greater awareness of MSHSL sponsored activities and their values (ex: sportsmanship, perseverance, teamwork, self-discipline, loyalty and cooperation).
- To provide member schools of the MSHSL with an opportunity to participate in a statewide program which supports, promotes and recognizes academic and extra-curricular achievements.

### b. Nomination Criteria

Be a high school senior at the time of nomination. Nomination will be limited to two qualifying students per school, One male, one female.

- Have a cumulative GPA of 3.5 or higher at the date of nomination.
- Have participated and made contributions to a MSHSL sponsored athletic program and a fine arts activity.
- Exhibit citizenship and be respected individuals in their home communities.
- Exemplify the highest standards of sportsmanship, ethical conduct and moral character.

### c. Student Nomination Process School to select a male and a female to serve as the AAA representative for their high school.

### d. Selection Process

- Five Region Committee members will form the selection committee. The committee will select the Sub-Region and Region winners. Each Sub-Region will be represented on the committee. A fifth committee member will come from the Executive Committee and that person will be the chair. The committee will be determined at the December Region Committee meeting and the results approved at the February meeting.
- Time schedule to be determined by the MSHSL.
- The Region Secretary shall notify the winners and explain the process for giving out the awards. Each winner will receive a certificate, a medal and a plaque.

### e. Awards Process

*The Region Secretary will:*

- Make sure winners, parents and school officials are notified.
- Arrange for the Region Secretary, a Sub-Region Coordinator, or a member of the Region Committee present the awards. A script for each winner will be made by the Region Secretary.
- Order a plaque from Fairmont Awards Manufacturing with the instructions to bill Region 3A for the cost of the awards.

## 30. SEEDING PROCESS

When seeding for Section tournaments at the discretion of the Region Committee the Section must adopt one of the following seeding systems:

- a. Face-to-Face: Coaches meet at one location, share information and vote on the placement. This may be used when schools are located in close proximity to each other.

- b. Electronic: Coaches contact a meeting via conference call where they share information about their teams - or that information is shared electronically. Coaches then vote electronically by using the same system as used by the MSHSL for State Tournaments. Each coach ranks all of the schools in the Section or Sub-Section, except their own. One high score and one low score is thrown out. Points are totaled and the lowest point total is the high seed, etc. If there is a tie, the first tie breaker is Head-to-Head competition. If that does not break the tie, the ranking that the tied school gave each other is dropped. (Example: If school A and school B are tied. A and B rankings are dropped. If school C ranked A second and B fourth, then school A will receive one point. Do that for all schools except A and B.) If the tie is not broken, a coin flip will be used. All rankings are shared so that all coaches can see how each school seeded each of their other schools. (SAME PROCEDURE TO BREAK A TIE WILL BE USED IF THE SEEDING IS DONE BY FACE-TO-FACE.)
- c. Point System: All seeding may be conducted by the MSHSL point system. This point system will give a school points for victories on the size of school of the opponent and the season record of the opponent - actual point system to be established. If there is a tie, the first tie breaker is head-to-head competition. If still tied, the next tie breaker is section winning percentage; followed by overall winning percentage. If still tied, a coin flip will be used to break the tie.

### **31. FORFEITURE POLICY - BEFORE SEEDING/AFTER SEEDING**

When a team has to forfeit one or more games, the seeding for the Section Tournament must be done as described below. There are four possible scenarios which would have an impact. Note: when possible seeding should be based on tournament team strength . . .

- a. A team forfeits regular season games before seeding takes place.
- If seeding is on a point basis, a meeting of the head coaches is required to rate teams based on tournament team strength. This meeting could be face-to-face or done via conference call or web meeting.
- b. A team forfeits regular season games after seeding takes place.
- No change in seeds due to game planning factors such as dates; locations; transportation; officials; film exchange.
- c. A team forfeits the right to participate in the tournament after seeding takes place; or a team is added to the tournament after seeding takes place.
- The tournament manager will assign new seeds by deleting the team that forfeits and adjusting other seeds accordingly. i.e. #1 will receive a bye in an 8-team tournament and teams move up.
- d. A significant number of players are declared ineligible for the tournament after seeding takes place.
- No change in seeds since this situation could be very similar to teams with many injured and/or ill players. The team will play according to their original seed.
- e. A team is added to the tournament after seeding takes place.
- The tournament manager will assign the new team to a seed based on point system (if used) or the team seeding takes place.
  - The tournament manager will assign new seeds by deleting the team that forfeits and adjusting other seeds accordingly. i.e. #1 will receive a bye in an 8-team tournament and teams move up.
- f. A significant number of players are declared ineligible for the tournament after seeding takes place.
- No change in seeds since this situation could be very similar to teams with many injured and/or ill players. The team will play according to their original seed.
- g. A team is added to the tournament after seeding takes place.
- The tournament manager will assign the new team to a seed based on point system (if used) or the team's season record in comparison to the other teams if there is not a point system. The other seeds are adjusted accordingly and the schedule and sites are changed based on the new seedings.

### **32. RENTAL FEE POLICY WHEN HOSTING SECTION EVENTS**

- a. No rental fee can be charged for a school owned facility and that team is participating.
- Custodial fees may be paid to cover the expense of overtime.

b. The actual rental fee and other expenses may be paid to non-school owned facilities such as hockey arenas or swimming facilities.

c. Other documented expenses may be approved at the discretion of the Region Committee.

## 2020-2021 REGION 3A CALENDAR

### FALL ATHLETICS

3A NORTH SUB SECTION VOLLEYBALL				3AA NORTH SUB SECTION VOLLEYBALL			
Date	Event	Site	Time	Date	Event	Site	Time
11/25	Seeding			11/25	Seeding		
11/30	Sub Section Pigtales	High Seed	7:00 PM	12/1	Sub Section Qtr Finals	High Seed	7:00 PM
12/1	Sub Section Qtr Finals	High Seed	7:00 PM	12/03	Sub Section Semi Finals	High Seed	7:00 PM
12/03	Sub Section Semi Finals	High Seed	7:00 PM	12/08	Sub Section Finals	High Seed	7:00 PM
12/08	Sub Section Finals	High Seed	7:00 PM				
3A SOUTH SUB SECTION VOLLEYBALL				3AA SOUTH SUB SECTION VOLLEYBALL			
11/25	Seeding			11/25	Seeding		
11/30	Sub Section Pigtales	High Seed	7:00 PM	12/1	Sub Section Qtr Finals	High Seed	7:00 PM
12/1	Sub Section Qtr Finals	High Seed	7:00 PM	12/03	Sub Section Semi Finals	High Seed	7:00 PM
12/03	Sub Section Semi Finals	High Seed	7:00 PM	12/08	Sub Section Finals	High Seed	7:00 PM
12/08	Sub Section Finals	High Seed	7:00 PM	12/11	Section Finals	South Champion	7:00 PM
12/11	Section Finals	South Champion	7:00 PM		State		
	State						
3AA, 3A, 5A, 9-Man (3) FOOTBALL				3A GIRLS & BOYS CROSS COUNTRY			
Date	Event	Site	Time	Date	Event	Site	Time
	Seeding			10/15	Section	Luverne HS	TBD
11/17	Section Qtr Final	High Seed	7:00 PM		State		
11/21	Section Semi Finals	High Seed	3:00 PM				
11/27	Section 3-9Man Finals	SMSU	11:30 AM				
11/27	Section 3A Finals	SMSU	3:00 PM				
11/28	Section 5A Finals	SMSU	11:30 AM				
11/28	Section 3AA Finals	SMSU	3:00 PM				
	State Qtr-Finals						
	State Semi-Finals						
	State Finals						



3AA WRESTLING				3A WRESTLING			
Date	Event	Site	Time	Date	Event	Site	Time
2/15	Team Seeding			2/15	Team Seeding		
2/24	Individual Seeding			2/24	Individual Seeding		
2/18	Team Section Qtr Finals	High Seed	6:00 PM	2/18	Team Section Qtr Finals	High Seed	6:00 PM
2/20	Team Section Semi Finals	High Seed	7:00 PM	2/20	Team Section Semi Finals	High Seed	7:00 PM
2/23 or 2/25	Team Section Finals	TBD	7:00 PM	23 or 2/25	Team Section Finals	TBD	7:00 PM
2/26	Ind Section Qtr Finals	Redwood Falls	5:00 PM	2/26	Ind Section Qtr Finals	Wabasso	5:00 PM
2/27	Ind Section Finals	Redwood Falls	10:00 AM	2/27	Ind Section Finals	Wabasso	10:00 AM
	State				State		

**FINE ARTS**

3A ONE ACT PLAY				3A SPEECH			
Date	Event	Site	Time	Date	Event	Site	Time
1/30	Sub Section 9	Redwood Falls	10:30 AM	04/06	Sub Section 10	Adrian	3:30 PM
1/30	Sub Section 10	Pipestone	10:30 AM	4/10	Sub Section 11	Minneota	9:00 AM
1/30	Sub Section 11	Dawson	10:30 AM	04/09	Sub Section 12	Montevideo	4:00 PM
1/30	Sub Section 12	LQPV HS	10:30 AM	4/17	Section 3A	SMSU	8:45 AM
02/06	Section 3A	Redwood Falls	10:30 AM		State		
	State						

3A MUSIC - LARGE GROUP				3A MUSIC - SOLO & ENSEMBLE			
Date	Event	Site	Time	Date	Event	Site	Time
3/10	Sub Section 9	Lamberton	8:00 AM	05/01	Sub Section 9	Redwood Falls	8:00 AM
3/16	Sub Section 10	Pipestone	8:00 AM	4/12	Sub Section 10	Fulda	3:30 PM
03/08	Sub Section 11	Lakeview	3:15 PM	3/25	Sub Section 11	Lakeview	2:00 PM
03/08	Sub Section 12	KMS	4:00 PM	3/27	Sub Section 12	Benson	8:00 AM

3A VISUAL ARTS				Pending information and Calendar from MSHSL			
Date	Event	Site	Time				
4/28	Section	Redwood Falls	9:00 AM				



## SPRING ATHLETICS

3A BOYS TENNIS				3A GIRLS & BOYS TRACK			
Date	Event	Site	Time	Date	Event	Site	Time
5/19	Seeding			5/27	East	Redwood Falls	3:30 PM
5/24	Team Section Qtr Finals	High Seed	4:30 PM	5/27	North West Sub Section	Montevideo	3:30 PM
5/25	Team Section Semi Finals & Finals	Redwood Falls	12:00 PM	5/27	South West Sub Section	Pipestone	3:30 PM
5/27	Ind Section Qtr Finals	Redwood Falls	11:00 AM	6/3	Section 3A	Redwood Valley	2:00 PM
6/1	Ind Section Semi Finals and Finals	Redwood Falls	12:00 PM		State	Hamline	
	State	Reed-Sweatt					
3A & 3AA SOFTBALL				3A & 3AA BASEBALL			
Date	Event	Site	Time	Date	Event	Site	Time
5/28	Seeding			5/28	Seeding		
6/1	Sub Section Qtr Finals	High Seed	3:00 PM	6/1	Sub Section Qtr Finals	High Seed	11:00 AM
6/5	Section 3A Final 8	Marshall	11:00 AM	6/3	Section 3A & 3AA Final 8	TBD	5:00 PM
6/5	Section 3AA Final 8	Marshall	11:00 AM	6/5	Section 3AA	TBD	5:00 PM
6/8	Section 3A	Marshall	4:00 PM	6/5	Section 3A	TBD	5:00 PM
6/8	Section 3AA	Marshall	5:00 PM	6/8	Section 3AA	TBD	12:00 AM
6/10	Section 3A Finals	Marshall	4:00 PM	6/8	Section 3A	TBD	12:00 AM
6/10	Section 3AA Finals	Marshall	5:00 PM	06/10	Section 3A & 3AA	TBD	7:00 PM
	State	Caswell-Mankato		06/12	Section 3A Finals	TBD	5:00 PM
				06/12	Section 3AA Finals	TBD	5:00 PM
					State		
3AA, 3A, 5A GIRLS & BOYS GOLF				*Pending New Information and Calendars from the MSHSL			
Date	Event	Site	Time				
3AA GOLF							
5/26	Girls (1st Day)	Oakdale	9:00 AM				
5/27	Boys (1st Day)	Oakdale	9:00 AM				
6/1	Girls (Final Day) Boys (Final Day)	Oakdale	9:00 AM				
3A GOLF							
5/26	Girls (1st Day)	Worthington	9:00 AM				
5/26	Boys (1st Day)	Worthington	9:00 AM				
6/2	Finals	Worthington	9:00 AM				
5A GOLF							
5/26	Girls (1st Day)	Eagle Cree	9:00 AM				
5/26	Boys (1st Day)	Eagle Creek	9:00 AM				
6/2	Finals	Eagle Creek	9:00 AM				
	State						

# Fall Tournament Events

---

Cross Country  
Volleyball  
Football

# MSHSL Section 3

## 2020-21 Assignments

### CROSS COUNTRY

*Manager, Todd Oys - Luverne*

**Date:** October 15, 2020

**Site:** Luverne High School

**Format:** Section Tournament only

1. The meet will begin at 9:00 am
2. Meet will be run in 6 Quads
3. Medals will be awarded to the first and second place teams and first eight individuals.
4. A trophy will be awarded to the first and second place teams.

- Adrian/Ellsworth
- BOLD/BLHS
- Canby/Minneota
- Community Christian/Central Minnesota Christian
- Heron Lake-Okabena
- Jackson County Central
- LQPV/Dawson-Boyd
- Lakeview
- Luverne
- MACCRAY/RCW
- Montevideo
- Mountain Lake Area
- Murray County Central/Fulda
- Ortonville
- Pipestone Area
- Redwood Valley
- Russell-Tyler-Ruthton
- Southwest MN Christian/Edgerton
- Springfield/Cedar Mountain/Comfrey
- Tracy-Milroy-Balaton
- Wabasso
- Windom Area
- Yellow Medicine East

# VOLLEYBALL SECTION 3AA

Manager, Tim Knapper - Granite Falls & John Weir - Mountain

**Seeding:** October 16, 2019

**Dates:** October 24, 29, 31 and November 2, 2019

**Sites:** October 24, 29, 31, (TBD) November 2 (SMSU - 6:00 p.m.)

**Format:** Section Tournament with a north and south Sub-Section

- North sub-section will seed 1-8 and the South sub-section will seed 1-8.
  - Sub-Section Quarter Finals: October 24 at 7:00 p.m.  
*High seeds in each sub-section will host*
  - Sub-Section Semi Finals: October 29 at 7:00 p.m.  
*High seeds in each sub-section will host*
  - Sub-Section Finals: October 31  
*Sites and times to be determined.*
  - Section Finals: November 2 at 6:00 p.m. (SMSU)
- Medals and trophies will be awarded to the first and second place teams (section).  
Medals will be awarded to the first and second place teams (sub-section).
- The first place team will advance to the State Tournament.

## **NORTH**

- Eden Valley-Watkins
- Litchfield
- Minnewaska Area
- Montevideo
- Morris Area/Chokio-Alberta
- New London-Spicer
- Paynesville
- Redwood Valley

## **SOUTH**

- Jackson County Central
- Luverne
- Marshall
- New Ulm
- Pipestone Area
- St. James Area
- Windom Area
- Worthington

# VOLLEYBALL SECTION 3A

Manager, Bill Tauer - Tracy & Steve Wiertzema (HBC)

**Seeding:** October 9, 2019

**Dates:** October 21, 25, 29, 31 and November 2, 2019

**Sites:** October 21, 25, 29 (TBD) and October 31 and November 1 at SMSU

**Format:** Section Tournament only with a north and south bracket.

1. North will seed schools 1-11 and South will seed 1-10.
2. Pigtail matches will be played at high seeds starting at 7:00 p.m.
3. The sub-sections will be played at TBD (south) and SMSU (north).
4. The sub-section finals will be played at SMSU at 6:00 p.m.  
(North at 6:00 p.m. and South at 7:30 p.m.) Finals will be held at SMSU on November 2 at 7:00 p.m.
5. Medals and trophies will be awarded to the first and second place teams (section).  
Medals only will be awarded to the first and second place teams for each sub-section.
6. The first place team will advance to the State Tournament.

## NORTH

- Canby
- Central MN Christian
- Dawson/Boyd
- LQPV
- Lakeview
- MACCRAY
- Minneota
- Renville County West
- Wabasso
- Yellow Medicine East

## SOUTH

- Adrian/Ellsworth
- Edgerton
- Heron Lake-Okabena/Fulda
- Hills-Beaver Creek
- Murray County Central
- Red Rock Central
- SW Minnesota Christian
- Tracy-Milroy-Balaton
- Russell-Tyler-Ruthton
- Westbrook Walnut Grove

# FOOTBALL SECTION 3AA

*Manager, John Weir, Mountain Lake*

**Dates:** November 17, 21, 28

**Sites:** High Seeds (October 17 & 21); SMSU (November 28 - 3:00 pm)

**Format:** Section Tournament only.

1. The first place team will advance to the State Tournament.
2. Medals will be awarded to the champion and 2nd place teams.
3. A trophy will be awarded to the champion and 2nd place teams.
4. Games cannot start before 3:00 p.m. on October 26 if ACT Tests.

- LCWM
- Pipestone Area
- Redwood Valley
- St. James Area
- Tracy-Milroy-Balaton
- Windom Area

# FOOTBALL SECTION 3A

*Manager, Bill Tauer - Tracy*

**Dates:** November 17, 21, 27

**Sites:** High Seeds (October 17 & 21); SMSU (November 27 - 3:00 pm)

**Format:** Section Tournament only.

1. The first place team will advance to the State Tournament.
2. Medals will be awarded to the champion and 2nd place teams.
3. A trophy will be awarded to the champion and 2nd place teams.
4. Games cannot start before 3:00 p.m. on October 26 if ACT Tests.

- Adrian
- Martin County West
- Murray County Central
- Russell-Tyler-Ruthton
- Sleepy Eye
- Springfield
- Wabasso

# FOOTBALL SECTION 5A

*Manager, Tim Knapper - Granite Falls(YME)*

Dates: November 17, 21, 28

Sites: High Seeds (October 17 & 21); SMSU (November 28 - 11:30 am) **Format:**

Section Tournament only.

1. The first place team will advance to the State Tournament.
2. Medals will be awarded to the champion and 2nd place teams.
3. A trophy will be awarded to the champion and 2nd place teams.
4. Games cannot start before 3:00 p.m. on October 26 if ACT Tests.

- BOLD
- Canby
- Dawson/Boyd
- Lakeview
- LQPV
- MACCRAY
- Minneota
- Yellow Medicine East

# FOOTBALL SECTION 3A (9 Man)

*Manager, Steve Wiertzema - HBC Dates:*

November 17, 21, 27

Sites: High Seeds (October 17 & 21); SMSU (November 27 - 11:30 am)

**Format:** Section Tournament only.

1. The first place team will advance to the State Tournament.
2. Medals will be awarded to the champion and 2nd place teams.
3. A trophy will be awarded to the champion and 2nd place teams.
4. Games cannot start before 3:00 p.m. on October 26 if ACT Tests.

- Edgerton/Ellsworth
- GHEC/Truman
- Heron Lake/Fulda
- HBC
- Lyle/Pacelli
- Madellia
- Mountain Lake Area
- Westbrook-Walnut Grove

# FOOTBALL PLAYOFF ORGANIZATION

## SECTION PLAYOFF MANAGEMENT

The Board of Directors has delegated the management and administration of Sectional football playoffs to Region Committees organized by the member schools of each Section as follows:

### **ARTICLE 1. Football Playoff Committee.**

- A. Furnish a full report of all proceedings of Playoff Meetings to members of the Region Committee.
- B. Keep accurate records of receipts and disbursements of Section funds and report annually the status of such funds to members of the Region Committee.
- C. Pay the necessary expenses of the representative of the official meetings of the Football Advisory Committee.
- D. The Region may employ a tournament manager to administer the sectional football playoffs.

### **ARTICLE 2. Policies for Administering Section Playoffs.**

- A. These policies are intended to lend uniformity to Section Playoffs as conducted on a statewide basis
  1. The tournament manager and representatives from section schools must adopt a seeding procedure based on MSHSL Seeding Policies.
  2. The tournament manager must set a final date for the official seeding meeting.
  3. The Region Committees must establish a seeding format.
  4. The tournament manager must adopt a policy for determining site and home team designation.
  5. The Class AAAAAA, AAAAA, AAAA, AAA, AA, A and 9-Man Committees must choose one of the following options:
    - a. If the schools in the Section play a nine game schedule, only four teams may be seeded to the playoff and no team may play more than two games in the Section playoff.
    - b. If the Committee chooses an eight game schedule, eight teams may be seeded to the playoffs and no team may play more than three games in the section playoffs.
    - c. Schools not qualifying for the playoffs may schedule a ninth (9th) game.
    - d. No team may play more than a combined total of eleven (11) games during the season and Section playoffs.

### **ARTICLE 3. Recommended Section Policies: General, Seeding and Pairing.**

One of the most sensitive areas in the development of the football playoff system is the establishment of confidence in Section management procedures. It is difficult for any school to feel comfortable when they are assigned to a Section with other schools that represent other football conferences and some that are independent. There will be a feeling of apprehension that the Section organization and management will be dominated by one conference. However, enrollment and geography are the principle components for the establishment of the Sections and the members will find it necessary to develop guidelines that will respect and protect the interests of all of the members. The following recommendations are intended to assist region committees in developing procedures that will ensure equitable treatment for all of the member schools of each Section.



**A. General Policies:**

1. That each section make the necessary long range schedule adjustments within their jurisdiction which will enable the members to qualify and be ready to play on the selected Section playoff date i.e., eight or more game schedules.
2. That all participating team allowances be in accordance with the League's policies for State quarterfinal and semifinal games.

- B. Seeding Policies:** When seeding for section tournaments at the discretion of the Region Committee the section must adopt one of the following seeding systems. With either Face to Face or Electronic, there should be criteria established by which coaches are to rank the teams.

**Face to Face:** Coaches meet at one location, share information and vote on the placement. This may be used when schools are located in close proximity to each other. When seeding face to face it is highly recommended that if the coaches vote, one high score and one low score for each team is not counted. If there is a tie, the first tie breaker is head to head competition. If that does not break the tie, the ranking that the tied schools gave each other is dropped. If the tie is not broken, a coin flip is used to break the tie. All rankings are shared so that all coaches can see how each school seeded each of the other schools.

**Electronic:** Coaches contact a meeting via conference call where they share information about their teams - or that information is shared electronically. Coaches then vote electronically by using the same system as used by the MSHSL for State Tournaments. Each coach ranks all of the schools in the section or sub-section, except their own. One high score and one low score for each team is not counted. Points are totaled and the lowest point total is the high seed, etc. If there is a tie, the first tie breaker is Head to Head competition. If that does not break the tie, the ranking that the tied schools gave each other is dropped. If the tie is not broken, a coin flip is used to break the tie. All rankings are shared so that all coaches can see how each school seeded each of the other schools.

**Point System:** All seeding shall be conducted by the MSHSL point system. This point system will give a school points for victories based on the size of school of the opponent and the season record of the opponent using the QRF System. If there is a tie, the first tie breaker is head to head competition. If still tied, the next tie breaker is overall record, followed by section winning percentage (if at least 25% of the teams' competitions are against section opponents); followed by QRF points. If still tied, a coin flip is used to break the tie.

## **Winter Tournament Events**

---

Dance Team  
Gymnastics  
Wrestling  
Girls Basketball  
Boys Basketball

# DANCE TEAM SECTION 3A

*Manager, Bob Grey - Montevideo*

**Date:** February 6, 2021

**Site:** Montevideo

**Format:** Section Tournament only.

1. All dance teams participating in a Section tournament must register for the Section tournament in December each year. This registration will include intent to participate - and in which division (High Kick, Jazz or Both). This information will be used to balance the number of teams that will advance to the State Tournament as per MSHSL policy.
2. Medals will be awarded to the champion, second place teams and third place teams. (Jazz - 20) (High Kick - 25)
3. A trophy will be awarded to the champion, second place teams and third place teams.

- BBE/Paynesville
- BOLD
- Canby/Minneota
- LQPV/Dawson-Boyd
- Lakeview
- MACCRAY
- Minnewaska Area
- Montevideo
- New London-Spicer
- Renville County West
- Sleepy Eye/Springfield
- Tracy-Milroy-Balaton
- Wabasso
- Worthington
- Yellow Medicine East

# GIRLS GYMNASTICS SECTION 3A

*Manager, Josh Dale - Worthington*

**Date:** March 6, 2021

**Site:** Jackson County Central High School

**Format:** Section Tournament only.

1. The first place team advances to the State Tournament.
2. The first, second, third and fourth place finalists in each event plus the first, second, third, and fourth place all-around finalists will advance to the State Tournament.
3. Medals will be awarded to members of the first and second place teams, the first four (4) places in each event, and the first four (4) places in the all round.
4. A trophy will be awarded to the first and second place teams.

- Jackson County Central
- Luverne
- Marshall
- Martin Count Area Magic (MCW/Fairmont)
- Pipestone Area
- Redwood Valley
- Windom Area/Mountain Lake
- Worthington

## **ROTATION OF SITES**

- 2021 Jackson County Central
- 2022 Marshall
- 2023 Pipestone
- 2024 Fairmont
- 2025 Windom Area
- 2026 Luverne
- 2027 Redwood Valley
- 2028 Worthington

# GIRLS BASKETBALL CLASS AA SECTION 3

*Manager, John Weir - Mountain Lake*

*Tim Knapper - Granite Falls(YME)*

**Seeding:** March 10, 2021

**Dates:** March 16, 18, 23, 26

**Sites:** High Seeds

**Format:** Section Tournament with a north and south bracket.

1. South sub-section will seed teams 1-8. North sub-section will seed teams 1-8.
2. The first two rounds will be played in the north and in the south.
3. The sub-section finals will be played in the north and in the south.
4. Finals will be played at SMSU.
5. Medals and trophies will be awarded to the first and second place teams (section).  
Medals only will be awarded to the first and second place teams for each sub-section.
6. The first place team will advance to the State Tournament.

## **NORTH**

- ACGC
- Benson
- Eden Valley - Watkins
- Litchfield
- Minnewaska Area
- Morris Area/Chokio-Alberta
- New London-Spicer
- Paynesville

## **SOUTH**

- Jackson County Central
- Luverne
- Montevideo
- Pipestone Area
- Redwood Valley
- St. James Area
- Tracy-Milroy-Balaton
- Windom Area

# GIRLS BASKETBALL CLASS A SECTION 3

*Manager, Bill Tauer - Tracy*

**Seeding:** March 10, 2021

**Dates:** March 13, 16, 18, 23, 26

**Sites:** High Seeds

**Format:** Section Tournament with a north and south bracket.

1. North will seed teams 1-9. South will seed teams 1-9.
2. The pigtailed games will be played in the north and south. The 1st round at Montevideo and Worthington (February 22). The 2nd round at SMSU and Worthington (February 24).
3. The sub-section finals and finals will be played at SMSU.
4. Medals and trophies will be awarded to the first and second place teams (section).  
Medals only will be awarded to the first and second place teams for each sub-section.
5. The first place team will advance to the State Tournament.

## **NORTH**

- Canby
- Dawson-Boyd
- Lakeview
- LQPV
- MACCRAY
- Minneota
- Russell-Tyler-Ruthton
- Wabasso
- Yellow Medicine East

## **SOUTH**

- Adrian
- Edgerton
- Ellsworth
- Heron Lake-Okabena/Fulda
- Hills-Beaver Creek
- Murray County Central
- Red Rock Central
- SW Minnesota Christian
- Westbrook-Walnut Grove

# BOYS BASKETBALL CLASS AA SECTION 3AA

*Managers, John Weir - Mountain Lake*

*Tim Knapper - Granite Falls(YME)*

**Seeding:** February 24, 2021

**Dates:** March 2, 4, 9, 12

**Sites:** High Seeds

**Format:** Section Tournament with a north and south bracket.

1. North sub-section will seed teams 1-8. South sub-section will seed teams 1-7.
2. The first two rounds will be played in the north and the south.
3. The sub-section finals will be played at SMSU.
4. Section finals will be played at SMSU.
5. Medals and trophies will be awarded to the first and second place teams (section).  
Medals only will be awarded to the first and second place teams (sub-section).
6. The first place team will advance to the State Tournament.

## **NORTH**

- ACGC
- Benson
- Minnewaska Area
- Montevideo
- Morris Area/Chokio-Alberta
- New London-Spicer
- Paynesville
- Redwood Valley

## **SOUTH**

- Fairmont
- Jackson County Central
- Luverne
- Pipestone Area
- St. James Area
- Tracy-Milroy-Balaton
- Windom Area

# BOYS BASKETBALL CLASS A SECTION 3

*Manager, Steve Wiertzema - Hills*

**Seeding:** February 24, 2021

**Dates:** Feb 27, March 2, 4, 9, 12

**Sites:** High Seeds

**Format:** Section Tournament only with a north and south bracket.

1. South will seed teams 1-10. North will seed teams 1-10.
2. The pigtailed games will be played in the north and in the south.
3. Medals and trophies will be awarded to the first and second place teams (section).  
Medals only will be awarded to the first and second place teams (sub-section).
4. The first place team will advance to the State Tournament.

## **NORTH**

- Canby
- Central MN Christian
- Dawson-Boyd
- Lakeview
- LQPV
- MACCRAY
- Minneota
- Renville County West
- Wabasso
- Yellow Medicine East

## **SOUTH**

- Adrian
- Edgerton
- Ellsworth
- Heron Lake-Okabena/Fulda
- Hills-Beaver Creek
- Murray County Central
- Red Rock Central
- Russell-Tyler-Ruthton
- SW Minnesota Christian
- Westbrook-Walnut Grove



# WRESTLING CLASS 3AA

Manager: Team, Bill Tauer - Tracy

**Dates:**           **Team:** February 18, 20, 25  
                          **Individual:** February 21 & 22, 2020

**Sites:**           **Team:** High Seeds  
                          **Individual:** Luverne High School

**Format:** Section Tournament only.

1. The first place team plus the top two individuals in each weight class will advance to the State Tournament.
2. Medals will be awarded to the first and second place teams and the first through sixth place winners in each weight class and a trophy to the first and second place teams.

## Section 3AA NORTH

- Dawson/Boyd/LQPV/Montevideo United
- Litchfield
- MAHACA
- Marshall/Lakeview/RTR
- New London - Spicer
- Redwood Valley/Cedar Mountain

## Section 3AA SOUTH

- Fairmont/MCW
- Luverne
- New Ulm/MVL/New Ulm Cathedral
- Worthington

# WRESTLING CLASS 3A

Manager: Team, Steve Wiertzema - HBC

**Dates:**           **Team:** February 18, 20, 25 2021  
                          **Individual:** February 21 & 22, 2020

**Sites:**            **Team:** High Seeds  
                          **Individual:** Canby High School

**Format:** Section Tournament only.

1. **Team Wrestling:** Medals and trophies will be awarded to the first and second place teams. **Individual Wrestling:** Medals will be awarded to the 1st - 6th place individuals in each weight class.
2. The first place team will advance to the State Tournament. The top two in each weight class will advance to the State Tournament.

## Section 3A

- Adrian Ellsworth
- Canby
- Fulda/MCC
- GHEC
- Jackson County Central
- Madelia/Truman/Martin Luther
- Minneota
- Pipestone Area
- Red Rock Central
- St. James Area
- Springfield
- TMB/WWG
- Wabasso
- Windom Area/Mountain Lake

# **Fine Art Events**

---

One Act Play • Speech • Music • Visual Arts

# ONE-ACT PLAY SECTION 3A

*Manager: Whitney Hegg - Redwood Valley*

**Date:** TBD

**Sites:** Virtual

**Format:** Four Sub-Section and Section Tournaments.

1. The top two plays of each sub-section will advance to the Section Contest. The first place team at the Section Contest will advance to the State Contest.
2. Medals will be awarded to the first and second place teams at the Sub-Section and Section Contests.
3. A trophy will be awarded to the champion and second place team at the Section Contest. No other awards will be given.
4. Sub-Sections are subject to change.

## **SUB-SECTION 9**

*Manager - Whitney Hegg, - Redwood Valley*

BOLD

Lakeview

Red Rock Central

Redwood Valley

Tracy-Milroy-Balaton

Wabasso

Westbrook-Walnut Grove

## **SUB-SECTION 10**

*Manager - John Pollmann - Pipestone Area*

Adrian

Edgerton

Luverne

Pipestone Area

Russell-Tyler-Ruthton

Southwest Minnesota Christian

## **SUB-SECTION 11**

*Manager - Allison Kleindl - Montevideo*

Canby

Central Minnesota Christian

Dawson-Boyd

MACCRAY

Montevideo

Renville County West

Yellow Medicine East

## **SUB-SECTION 12**

*Manager - Joe Ferriero*

Benson

Chokio-Alberta

CGB

Hancock

KMS

LQPV

Morris Area

# SPEECH SECTION 3A

**Date:** TBD

**Site:** Virtual

**Meet Manager: Format:** Three Sub-Section and Section Tournaments.

1. The top four (4) individuals in each category will advance from the Sub-Section to the Section. The top three (3) individuals in each category will advance from the Section to the State Tournament.
2. There will be three (3) rounds at the Section 3A contest (similar to the State contest).
3. Medals to the first six place at the Sub-Sections and first six place at the Section Tournaments.
4. Trophies will be awarded to the first and second place teams at the section contest.
5. Sub-Sections are subject to change.

## **SUB-SECTION 10**

**Virtual**

*Manager: Joyce McCarthy - Adrian*

- Adrian
- Edgerton
- Fulda
- Heron Lake-Okabena
- Luverne
- Windom Area

## **SUB-SECTION 11**

**Virtual**

*Manager: Monica Sullivan - Pipestone*

- Minneota
- Murray County Central
- Pipestone Area
- Russell-Tyler-Ruthton
- Tracy-Milroy-Balaton
- WWG/RRC

## **SUB-SECTION 12**

**Virtual**

*Manager: Allison Kleindl - Montevideo*

- Benson
- Canby
- Cedar Mountain/Comfrey
- Dawson-Boyd
- KMS
- LQPV
- Lakeview
- Montevideo
- Ortonville
- Redwood Valley
- Springfield/Sleepy Eye/SESM (River Valley)

# MUSIC (CLASS 3A)

## SUB-SECTION 9

Large Group: March 11, 2020 at RRC: Lamberton (Manager - Robert Van Maasdam)

Small Group: May 2, 2020 at Redwood Valley (Manager - Paul Berggren)

## SUB-SECTION 10

Large Group: March 17, 2020 at Pipestone (Manager - John Pollmann)

Small Group: April 6, 2020 at Fulda (Manager - Mike Peterson)

## SUB-SECTION 11

Large Group: March 16, 2020 at Lakeview (Manager - Krishanah Dempey)

Small Group: April 2, 2020 at Lakeview (Manager - Carmen Zupher)

## SUB-SECTION 12

Large Group: March 9, 2020 at KMS (Manager - Pam Diem)

Small Group: March 28, 2020 at Benson (Manager - Brock Duncan)

## Awards

1. Medals and certificates will be awarded for superior solos and ensembles.
2. Certificates will be awarded for excellent solos and ensembles.

### SUB-SECTION 9

Heron Lake-Okabena

Jackson County Central

Red Rock Central

Redwood Valley

Springfield

Wabasso

Windom Area

Westbrook-Walnut Grove

### SUB-SECTION 10

Adrian

Edgerton

Ellsworth

Fulda

Hills-Beaver Creek

Luverne

Murray County Central

Pipestone Area

Southwest MN Christian

### SUB-SECTION 11

BOLD

Canby

Dawson-Boyd

Hendricks

Lakeview

Minneota

Russell-Tyler-Ruthton

Tracy-Milroy-Balaton

Yellow Medicine East

### SUB-SECTION 12

Benson

Central MN Christian

KMS

LQPV

MACCRAY

Montevideo

Ortonville

Renville County West

# VISUAL ARTS FESTIVAL

Manager: Jamie Steffl - Redwood Valley

**Date:** April 28, 2021

**Sites:** Redwood Falls Community Center

**Format:** 8:00-9:00 a.m ..... Set Up  
9:00 a.m. - 1:00 p.m..... Judging of Entries and Workshops  
1:00 - 2:30 p.m. .... Public Viewing  
2:30 - 3:00 p.m. .... Awards

**Categories of Competition:** Sculpture, Drawing, Painting, Photography, Video Art, Computer Based Artwork, Crafts, Print Making, Ceramics, Mixed Media, Graphic Directory. The MSHSL will provide a written description for each category.

**Special Rules and Site Regulations:** The festival manager will send out specific information.

**Awards:** All awards are sponsored by the MSHSL. Certificate of Merit will be awarded to excellent ratings, and medals to superior ratings.

**Judges:** Judges will be hired by the Host School.

- Adrian
- BOLD
- Lac Qui Parle Valley
- Luverne
- MACCRAY
- Red Rock Central
- Redwood Valley
- Renville County West
- Russell-Tyler-Ruthton
- SW MN Christian
- Springfield
- Tracy-Milroy-Balaton
- Westbrook-Walnut Grove

## **Spring Tournament Events**

---

Boys Tennis • Golf • Track • Softball • Baseball



# BOY'S TENNIS SECTION 3A

*Manager: Andy Ourada - Redwood Valley*

**Seeding:** May 19, 2021

**Dates: Team:** May 24, 25 2021

Individual: May 21 & 26 at Redwood Falls

**Sites:** High Seeds

**Format:** Section Tournament only.

1. The first place team, the first and second singles players and the first and second doubles teams will advance to the State Tournament.
2. Medals will be awarded to the members of the championship team and second place team; 1st, 2nd, 3rd and 4th place to the individual singles and 1st, 2nd, 3rd and 4th to the doubles.
3. A trophy will be awarded to the champion and second place teams

- Lac Qui Parle Valley/Dawson-Boyd
- Luverne
- MACCRAY/RCW
- Montevideo
- Pipestone Area
- Redwood Valley
- Worthington
- Yellow Medicine East

# GOLF 3AA

Manager: Dan Jahnke (Boys)  
Manager (Girls) - Dave Madson

## Dates & Sites:

Boys (1st day) May 27, 2021 at Oakdale Golf Club (Buffalo Lake)  
Girls (1st day) May 26, 2021 at Oakdale Golf Club (Buffalo Lake)  
Section Finals for both boys and girls - June 2, 2021 at Oakdale Golf Club (Buffalo Lake)

## Format:

1. The first five (5) individuals and the first place team from the Section will advance to the State Tournament.
2. Medals will be awarded to each member of the winning team and the second place team plus the 1st-5th place at the Section tournaments.
3. A trophy will be awarded to the first and second place teams at the Section tournament.
4. The number of teams that will advance after the first day is still TBD.
5. The number of individuals that will advance after the first day is still TBD.

- ACGC
- Fairmont (Boys)
- Jackson County Central
- Litchfield
- Luverne
- Marshall
- Minnewaska Area (Boys)
- Minnewaska Area/BBE (Girls)
- Montevideo
- Morris Area/Chokia-Alberta
- New London-Spicer
- New Ulm
- Pipestone Area
- Redwood Valley
- Tracy-Milroy-Balaton (Girls)
- Windom Area
- Worthington

# GOLF SECTION 3A

*Manager: Dave Blank*

## **Dates & Sites:**

1st Day Section- May 26, 2021 at Worthington Golf Club

2nd Day Section - June 2, 2021 at Worthington Golf Club

## **Format:**

1. Advancement from Day 1 to Day 2: The top four teams plus ties will advance plus 25% of the remaining golfers (plus ties) will advance.
2. The first five (5) individuals and the first place team from the Section will advance to the State Tournament.
3. Medals will be awarded to each member of the first and second place teams plus the 1st-5th places at the Section tournaments.
4. A trophy will be awarded to the first and second place teams at the Section tournament.

- Adrian
- Heron Lake-Okabena/Fulda
- HBC
- Martin County West
- Minneota
- Murray County Central
- Red Rock Central
- Russell-Tyler-Ruthton
- SWC/Edgerton
- Tracy-Milroy-Balaton (Boys)
- Wabasso
- Westbrook-Walnut Grove

# GOLF SECTION 5A

*Manager: Cory Larson - Dawson*

## **Dates & Sites:**

1st Day Section - May 26, 2021 at Eagle Creek Golf Club (Willmar)

2nd Day Section - June 2, 2021 at Eagle Creek Golf Club (Willmar)

## **Format:**

1. Advancement from Day 1 to Day 2: The top four teams plus ties will advance plus 25% of the remaining golfers (plus ties) will advance.
2. The first five (5) individuals and the first place team from the Section will advance to the State Tournament.
3. Medals will be awarded to each member of the first and second place teams plus the 1st-5th places at the Section tournament.
4. A trophy will be awarded to the first and second place teams at the Section tournament.

- BBE (Boys)
- Benson
- Canby
- Central Mountain Christian
- Dawson-Boyd
- KMS
- LQPV
- Lakeview
- MACCRAY
- Ortonville
- Renville County West
- Wheaton/H-N/CGB (Border West)
- Yellow Medicine East

# TRACK SECTION 3A

Manager: Andy Ourada - Redwood Valley

**Date:** June 3, 2021

**Sites:** Redwood Falls

**Format:** Three Sub-Sections and Section Tournaments (subject to change)

1. Sixteen athletes/relay teams advance to the section meet. The top two (2) in each individual event and the top two teams in each relay will advance to the State Tournament.
2. At both the Sub-Section and the Section, medals will be awarded for first through sixth place in all events. A trophy will be awarded to the champion and second place teams at the Section meet.

**SOUTHWEST SUB-SECTION:** *(Manager - Rick Zollner May 27, 2021 at Pipestone*

Adrian  
Ellsworth  
Hills-Beaver Creek  
Luverne  
Murray County Central  
Pipestone Area  
Russell-Tyler-Ruthton  
Southwest MN Christian/Edgerton  
Tracy-Milroy-Balaton

**NORTHWEST SUB-SECTION:** *(Manager - Bob Grey) May 27, 2021 at Montevideo*

ACGC  
Benson/KMS  
Canby/Minneota  
Central MN Christian  
Community Christian (Boys)  
LQPV/Dawson-Boyd  
MACCRAY/RCW  
Montevideo  
Ortonville  
Yellow Medicine East

**EAST SUB-SECTION:** *(Manager - Andy Ourada) May 27, 2021 at Redwood Falls*

BOLD/BLHS  
Heron Lake-Okabena/Fulda  
Jackson Country Central  
Lakeview  
Mountain Lake Area/Comfrey  
Redwood Valley  
Wabasso  
Westbrook Walnut Grove/Red Rock Central  
Windom Area

# SOFTBALL (CLASS AA)

*Manager: Tim Knapper - Granite Falls(YME)*

**Seeding:** May 28, 2021

**Dates:** June 1, 5, 8, 10, 2021

**Sites:** TBD and Marshall

**Format:** Section Tournament with and north and south bracket.

1. North Sub-Section will seed 1-8. South Sub-Section will seed 1-7.
2. The format will be single elimination until the final eight teams have been determined. At that point an 8-team double elimination tournament will be conducted in order to determine the Section champion.
3. Medals and trophies will be awarded to the first and second place teams.
4. The first place team will advance to the State Tournament.

## **NORTH**

- ACGC
- Dassel-Cocato
- Litchfield
- Minneota/Canby
- Minnewaska Area
- Montevideo
- Morris Area/Chokio-Alberta
- New London-Spicer

## **SOUTH**

- Jackson County Central
- Luverne
- Pipestone Area
- Redwood Valley
- St. James Area
- Tracy- Milroy-Balaton
- Windom Area

# SOFTBALL (CLASS A)

Manager: Bill Tauer - Tracy

**Seeding:** May 28, 2021

**Dates:** June 1, 5, 8, 10, 2021

**Sites:** TBD and Marshall

**Format:** Section Tournament with and north and south bracket.

1. North Sub-Section will seed 1-8. South Sub-Section will seed 1-7.
2. The format will be single elimination until the final eight teams have been determined. At that point an 8-team double elimination tournament will be conducted in order to determine the Section champion.
3. Medals and trophies will be awarded to the first and second place teams.
4. The first place team will advance to the State Tournament.

## **NORTH**

- BOLD
- Dawson-Boyd
- KMS
- LQPV
- Lakeview
- MACCRAY
- Renville County West
- Yellow Medicine East

## **SOUTH**

- Adrian Area
- Edgerton/SWC
- Heron Lake-Okabena/Fulda
- Murray County Central
- Red Rock Central/WWG
- Russell-Tyler-Ruthton
- Wabasso

# BASEBALL (CLASS AA)

Manager: John Weir - Mountain Lake

**Seeding:** May 28, 2021

**Dates:** June 1, 3, 5, 8, 10, 12, 2021

**Sites:** TBD

**Format:** Section Tournament.

1. North sub-section will seed 1-8. South sub-section will seed 1-7.
2. The format will be single elimination until the final eight teams have been determined. At that point an 8-team double elimination tournament will be conducted in order to determine the Section champion.
3. Medals and trophies will be awarded to the first and second place teams.
4. The first place team will advance to the State Tournament.

## **NORTH**

- ACGC
- Benson
- Minnewaska Area
- Montevideo
- Morris Area/Chokio-Alberta
- New London-Spicer
- Paynesville
- Redwood Valley

## **SOUTH**

- Fairmont
- Jackson County Central
- Luverne
- Pipestone Area
- St. James Area
- Tracy-Milroy-Balaton
- Windom Area



# BASEBALL (CLASS A)

Manager: Steve Wiertzema - HBC

**Seeding:** May 28, 2021

**Dates:** June 1, 3, 5, 8, 10, 12, 2021

**Sites:** TBD

**Format:** Section Tournament.

1. North sub-section will seed 1-7. South sub-section will seed 1-8.
2. The format will be single elimination until the final eight teams have been determined. At that point an 8-team double elimination tournament will be conducted in order to determine the Section champion.
3. Medals and trophies will be awarded to the first and second place teams.
4. The first place team will advance to the State Tournament.

## **NORTH**

- Canby
- Central MN Christian
- Dawson/Boyd
- LQPV
- MACCRAY
- Renville County West
- Yellow Medicine East

## **SOUTH**

- Adrian
- Edgerton/SWC
- Lakeview
- Minneota
- Murray County Central
- RRC/WWG
- Russell-Tyler-Ruthton
- Wabasso

## 2020-21 • FEES FOR REGION 3A ACTIVITIES

- 1) Officials/Judges                      2) Site Rental                      3) Workers Expense                      4) Site Manager Fees

Region 3A Executive Secretary will pay officials/judges. All expenses are to be paid by check and not gate receipts. Submit itemized Region 3A report to the Executive Secretary for payment. Region 3A will reimburse schools one check for all expenses.

**SITE RENTAL:** This fee is intended to cover the costs of renting the facility/equipment, supplies, programs, security, site expenses, food, fax, telephone, and custodial services. All expenses in hosting except workers expense (including medical), site manager's fee and officials/judges are considered to be part of site rental.

**RENTAL FEE POLICY WHEN HOSTING SECTION EVENTS:** No rental fee can be charged for a school owned facility and that team is participating. Custodial fees may be paid to cover the expense of overtime. The actual rental fee and other expenses may be paid to non-school owned facilities such as hockey arenas or swimming facilities. Other documented expenses may be approved at the discretion of the Region Committee.

ACTIVITY	FEE
• Football	\$250 (M-F) • \$300 (Sat.) Section will pay for snow removal
• Volleyball (1 match)	\$150 (M-F) • \$175 (Sat.)
• Volleyball (2 matches)	\$175 (M-F) • \$200 (Sat.)
• G/B Basketball (1 game)	\$150 (M-F) • \$175 (Sat.)
• G/B Basketball (2 games)	\$175 (M-F) • \$200 (Sat.)
• G/B Basketball (4 games)	\$300 (M-F) • \$350 (Sat.)
• Wrestling - Team (1st round)	\$150 (M-F) • \$175 (Sat.)
• Wrestling - Team (Semi & Finals)	\$300* (M-F)
• Gymnastics	\$300*
• Dance Team	\$400*
• Softball/Baseball	\$75 for 1 game/\$25 per game after the 1st game
• One Act Play	\$250
• Speech	\$450

*\*For these activities the custodial fees will be paid in addition to the site rental.*

**WORKERS EXPENSE:** The number of workers required to host an activity is left to the discretion of the site manager. Security assistance and medical assistance is a worker expense when needed. The amounts listed below are intended to be the MAXIMUM amounts paid. Host schools will receive one check for all expenses including workers expense.

ACTIVITY	FEE
• Football	\$35
• Volleyball	\$35 per match
• G/B Cross Country	\$20 per session
• G/B Basketball	\$35 per game
• Wrestling - Team	\$35 per game
• Wrestling - Individual	\$35 (Friday) • \$80 (Saturday)
• Gymnastics	\$40
• Softball/Baseball	\$35 per game
• Hockey	\$35
• One Act Play	\$35-\$50
• Speech	\$35-\$50

MANAGERS FEE: See schedule    OFFICIAL/JUDGES: See schedule

## PAY GUIDELINES FOR TRACK MEETS

	Subsection	Section
Site Manager	\$400	\$400
Starter	\$180	\$180
Assistant Starter	\$160	\$160
Meet Referee	\$160	\$160
Field Referee	\$160	\$160
Clerk of Start	\$100	\$100
Clerk of Finish	\$60	\$60
Timers	\$50	\$50
Field Events	\$35-\$50	\$35-\$50
Announcer	\$60	\$60
Tickets	\$50	\$50
FAT Timing	Open	Open
Other	\$35-\$50	\$35-\$50
Site Rental	\$250	\$250

Site Rental is intended to cover the costs of renting the facility, equipment, supplies, programs, site expenses, food, postage, fax, telephone and custodial services.  
Schools will be reimbursed schools cost of FICA, TRA and PERA

## 2020-21 • MANAGER FEES and GUIDELINES

EVENT	SUB-SECTION	SECTION
TENNIS: Team & Individual		\$250
CROSS COUNTRY		\$100
FOOTBALL: Section Secretary		\$500
FOOTBALL: Game		\$100
VOLLEYBALL: 1 Match	\$50	\$50
VOLLEYBALL: 2 Matches	\$100	\$100
VOLLEYBALL: 4 Matches	\$200	\$200
ONE ACT PLAY CONTEST	\$150	\$200
HOCKEY		\$75
GYMNASTICS		\$200
DANCE TEAM		\$300
BASKETBALL: 1 Game	\$50	\$50
BASKETBALL: 2 Games	\$100	\$100
BASKETBALL: 4 Games	\$200	\$200
SPEECH	\$300	\$350
MUSIC: Solo Ensemble	\$400	\$400
MUSIC: Large Group	\$150	\$150
GOLF (Class A)		\$300/per gender
GOLF (Class AA)	One Day: \$150	Two Days: \$300
SOFTBALL & BASEBALL: 1 Game	\$50	\$50
SOFTBALL & BASEBALL: 2 Games	\$100	\$100
SOFTBALL & BASEBALL: 3 Games	\$150	\$150
SOFTBALL & BASEBALL: 4 Games	\$200	\$200
TRACK	\$400	\$400
WRESTLING: Individual		\$400
WRESTLING: Team (1st & 2nd Rounds)		\$75
WRESTLING: Semi-Finals & Finals		\$150
VISUAL ARTS		\$200

## 2020-21 • OFFICIALS AND JUDGES FEES and GUIDELINES

BASKETBALL	\$85/game per official
VOLLEYBALL	\$75/match per official
CROSS COUNTRY	\$40 for two races
WRESTLING: TEAM	\$110 per match
WRESTLING: INDIVIDUAL	\$350 for 2 days
ONE ACT PLAY	\$130 (6 plays) \$160 (more than 6 plays)
FOOTBALL	\$450/game (set of 5)
SOFTBALL	\$80/game per official
BASEBALL	\$80/game per official
SPEECH	\$130/Sub-Section \$160/Section
MUSIC	\$130
TRACK	See pay guidelines for track.
GYMNASTICS	\$150 Meet Referee: \$180
DANCE TEAM	To be negotiated.
VISUAL ARTS	\$130
<b><i>MILEAGE RATE FOR OFFICIALS/JUDGES WILL BE 55¢ PER MILE (1-01-20)</i></b>	