REGION 2AA FINE ARTS JUDGE MILEAGE REQUEST FORM 2020-20

Region 2AA allows mileage reimbursement for some judging assignments. The Region Secretary and Contest Coordinators or Managers will inform officials and judges at the time of assignment if mileage is allowed for the contracted activity.

Judges are encouraged to share transportation whenever possible with one judge requesting mileage.

For contests where mileage is paid, mileage is reimbursed using the following table. Mileage is paid based on the distance from the official/referee/judge’s home address to the contest site as determined by the region secretary using google maps.

<table>
<thead>
<tr>
<th>One way distance</th>
<th>0 to 10 miles</th>
<th>No Mileage</th>
</tr>
</thead>
<tbody>
<tr>
<td>One way distance</td>
<td>11 to 25 miles</td>
<td>$10.00</td>
</tr>
<tr>
<td>One way distance</td>
<td>26 to 50 miles</td>
<td>$25.00</td>
</tr>
<tr>
<td>One way distance</td>
<td>51 to 75 miles</td>
<td>$37.50</td>
</tr>
<tr>
<td>One way distance</td>
<td>76 to 100 miles</td>
<td>$50.00</td>
</tr>
<tr>
<td>One way distance</td>
<td>101 or more</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

The person requesting mileage must provide the following information, sign the form and return it to the Site Manager at the time they work or to the individual contracting the judging service when the contract is signed.

Activity ______________________________ ALL INFORMATION MUST BE PROVIDED

Site ______________________________

Date(s) of Contest ______________________________

Name (Print clearly) ______________________________

Address ______________________________

City & Zip ______________________________

Phone & or Email ______________________________

Incomplete or illegible information will negate or delay pay.

Signature/Date ______________________________

Region Secretary or hiring agent signature and date: ______________________________

The fully completed form must be given to the hiring coordinator at the time of signing the Judge’s contract for working the Contest or to the host site manager on the date of the contest. Completed forms must be sent to the Region Secretary for approval under Region Policy and payment. Mileage will be determined by Region 2AA from the home address to the competition site for the shortest distance using Google Maps. Payment will be made following successful completion of the assignment.

Jaime Sherwood, Region 2AA Secretary, 6355 Harff Rd, Loretto, MN 55357; 612-328-5688;; email: region2aa@gmail.com