

**Region 4A**  
**Annual Administrative Committee Meeting Agenda**  
**September 22, 2020**  
**2:30 p.m.**

**Roll Call:**

**Approval of June 2020 minutes:**

**Communications regarding Region 4A:**

- Rick Johns
- [4aregion@gmail.com](mailto:4aregion@gmail.com)
- 651-706-3730

**Financial Report:**

- Current bank balance
- Account is now controlled by Rick Johns
  - We should assign an alternate signer to ensure account availability
- Recommend status quo for computer, printer and QuickBooks
- Subsidy from the MSHSL may be needed for 2020-21 depending on availability of tournament attendance
- I am not sure if membership dues increase will affect the Region

**Executive Secretary:**

- 2020-2021 Meeting Calendar
- Co-op approvals
  - Avail Academy – Boys Soccer (added one player from Hagen and Bock Homeschools)
  - Twin Cities Academy – Girls Soccer (added one player Face 2 Face Academy), Mike approved –Volleyball (added Chesterton Academy of St Croix Valley)
  - Mounds Park Academy – Boys Cross Country (added one runner from Gentry Academy), Girls Tennis (added Gentry Academy to current co-op), Girls Soccer (added one player from Highland Academy)
  - Liberty Classical Academy - Boys Soccer (added Academy for Sciences and Agriculture, and four home school families)
  - Providence Academy – Mike approved Volleyball (added 1 girl from RiverTree School), Mike approved Girls Tennis (added 1 girl from RiverTree School and 1 girl from Heritage Christian Academy)
  - St. Croix Lutheran Academy – Mike approved Football (added Unity High School)
- The MSHSL website for Region Secretaries is not currently available. Forms will be available on a website that I have created located [here](#) or from me via email.
- Since the MSHSL website is not fully fleshed out Section Assignments will need to be done electronically, at a future date

**Old Business:**

- New Seeding System
  - A new system of seeding tournaments was presented by Rob Carpentier and approved by the committee in principle

**New Business:**

- Assign an alternate signer to Region checking account
- Soccer Pigtail game recommendation discussion
- MSHSL Special Board Meeting Review

**Adjournment:**

Next Meeting:

- November 18, 2020

**Region 4A  
Administrative Committee Meeting Minutes  
September 22, 2020**

**Roll Call:**

- Present committee members Jeff Beimert, Jennifer Okerstrom, Gina Tupper, Ric Gibson, Ryan Hulse, Anna Tiffany, Rich Dippel, Nate Gautsch, Aaron Isakson, and Mark Kosloski. Sub-Coordinator Darcy Cascaes.
- Not Present committee members Sarah Klawiter, Jon Martin and Sub-Coordinator Doug Darnell.

**Minutes:**

- Minutes for June 10, 2020 were approved.

**Financial Report:**

- Reconciliations were presented and approved
- It was noted that accounts only signer is Executive Secretary Rick Johns
- It was recommended that the Region should assign an alternate signer to ensure account availability
- It was recommended status quo for computer, printer and QuickBooks
- Subsidy from the MSHSL may now be needed for 2020-21 depending on availability of tournament attendance
- No data available if membership dues increase will affect the Region

**Executive Secretary:**

- 2020-2021 Meeting Calendar was approved
- Ryan Hulse, Activities Director at St. Croix Lutheran Academy noted that Mike also approved girls soccer co-op (added Unity High School)
- Tournament Reporting Forms and Information Availability
  - Forms available on Region 4A website located at <https://johnsiead.wixsite.com/region4a>
  - Forms will also be sent directly to participants via email
- Section Assignments Review
  - A survey will be sent to Region 4A schools to confirm the activities they plan to participate in

**Old Business:**

- New Tournament Seeding Process
  - A new process of seeding tournaments was presented to ADs by Rob Carpentier, Activities Director at Cristo Rey Jesuit High School
  - By show of hands this process will be used this fall for soccer and volleyball

**New Business**

- Assign an alternate signer to Region checking account was tables until November meeting
- Seeding for Cross Country was discussed and recommendation of Christian Rohn, Tournament Manager and Athletic Director and Teacher Nova Classical Academy was approved
- Soccer Pigtail game recommendation was discussed and approved
- MSHSL Special Board Meeting was reviewed and ADs recommendation to form a Membership Task Force to further explore options was approved with the caveat that no documentation is released to the MSHSL or the public without permission of the Administrative Committee.
  - It was suggested that Rich Dippel, Administrative Committee member and Activities Director at St. Croix Prep, chair the purposed task force.
  - Mr. Dippel agreed Administrative Committee approved creation of the task force

**Adjournment with Next Meeting:**

- November 18, 2020

**Region 4A  
Committee Meeting Minutes  
June 10, 2020**

**Roll Call**

**Present** - were committee members Jeff Beimert, Sarah Klawiter, Jennifer Okerstrom, Gina Tupper, Ric Gibson, Ryan Hulse, Anna Tiffany, Rich Dippel, Nate Gautsch, Jon Martin, Aaron Isakson, and Mark Kosloski. Sub-Coordinators: Darcy Cascaes, and Doug Darnell.

**Minutes** - Minutes for April 22, 2020 were approved.

**Financial Report**

- Reconciliations were presented and approved
- It was noted that the spring shutdown had little or no effect on our finances.
- It is expected that as long as section tournaments are run with fans, any subsidy from the MSHSL will not be needed for 2020/21.

**Executive Secretary**

- Mike and Rick have begun the process for the change over to Rick.
- Questions about technology needs and QuickBooks are to be determined.
- Mike will handle the audit in August despite not being under contract.
- Mike shared that all tournament managers are expected to continue in their positions for 2020/21.

**Old Business**

- The committee approved the creation of a fine arts coordinator and hired Aaron Isakson to fill the position.  
Compensation for the first year will be \$2000 with a review for 2021/22.  
His responsibilities will include managing Music, Visual Arts, Speech and One Act Play.  
He will also manage one section of AAA allowing the Region to award winners for four subsections.

**New Business**

- A new system of seeding tournaments was presented by Rob Carpentier and approved by the committee.
- It will be shared with the schools later this summer.
- Committee members agreed to all extend their terms on the region committee to add Rick Johns in his transition to the executive secretary position.
- The committee approved a speech entry fee increase from \$15 to \$20. The hope was to cover costs of judges with the entry fees.

**Adjournment with September meeting date to be arranged.**

**2020-2021 Region 4A Meetings - Draft**

ADs Meeting September 22, 2020 10:00 a.m. Virtual	Administrative Committee Meeting September 22, 2020 1:00 p.m. Virtual
Other meetings scheduled as needed	Administrative Committee Meeting November 18, 2020 1:00 p.m. Virtual
	Administrative Committee Meeting February 24, 2021 1:00 p.m. Virtual
	Administrative Committee Meeting April 21, 2021 1:00 p.m. Virtual
	Administrative Committee Meeting June 9, 2021 1:00 p.m. Virtual

09/18/20

MSHSL Region 4A  
Balance Sheet Standard  
As of September 18, 2020

	<u>Sep 18, '20</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 — Bank Wells Fargo	49,785.61
	<u>49,785.61</u>
Total Checking/Savings	<u>49,785.61</u>
Total Current Assets	<u>49,785.61</u>
TOTAL ASSETS	<u><u>49,785.61</u></u>
LIABILITIES & EQUITY	
Equity	
2500 — Opening Balance E...	10,000.00
3900 — Retained Earnings	40,336.77
Net Income	-551.16
	<u>49,785.61</u>
Total Equity	<u>49,785.61</u>
TOTAL LIABILITIES & EQUITY	<u><u>49,785.61</u></u>

09/18/20

MSHSL Region 4A  
Profit and Loss Standard  
August 1 through September 18, 2020

	<u>Aug 1 – Sep 18, '...</u>
Ordinary Income/Expense	
Expense	
5030 — -Office Expense	279.16
5040 — -Professional Serv...	272.00
	<u>551.16</u>
Total Expense	<u>551.16</u>
Net Ordinary Income	<u>-551.16</u>
Net Income	<u><u>-551.16</u></u>