



SECTION 4A
HANDBOOK & FORMS
Revised 3/1/21

REGION SECRETARY
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Region 4A Administrative Committee 2020-2021

Name	Term Expires	Position	School
Gina Tupper	2021/22	Coach	Concordia Academy
Richard Gibson	2019/20	Administer	St Croix Lutheran Academy
Rich Dippel	2019/22	Athletic Director	St Croix Prep
Anna Tiffany	2019/20	Coach	St Croix Prep
Nate Gautsch	2019/20	Board Member	Brooklyn Center
Aaron Isakson	2021/22	Principal	Christ Household of Faith
Ryan Hulse	2021/22	Athletic Director	St Croix Lutheran Academy
Jenny Okerstrom	2019/20	Speech Coach	Christ Household of Faith
Sarah Klawiter	2019/20	Assistant AD	Legacy Christian Academy
Jon Martin	2021/22	Coach	Breck School
Jeff Beimert	2020/21	Athletic Director	North Lakes Academy

Sub Region Coordinators		
	Sub-Region	Phone Number
Doug Darnell	East	612-709-4224
Darcy Cascaes	Central	612-968-0037
Steve Jensen	West	612-735-1516
Aaron Isakson	Fine Arts	651-343-5582
Region Secretary		Phone Number
Rick Johns		651-706-3730

Administrative Region 4A Sub-Regions

East Sub-Region – Doug Darnell, Coordinator (21)

Academy for Science & Agriculture
Avalon School
BlueSky Charter School
Chesterton Academy of the St. Croix Valley
Christ Household of Faith
Community of Peace Academy
Concordia Academy
Cyber Village Academy
Face to Face Academy
Hmong College Prep Academy
High School for Recording Arts
Liberty Classical Academy
Minnesota Online High School
Mounds Park Academy
New Life Academy
North Lakes Academy
Saint Croix Lutheran Academy
Saint Paul Humboldt HS
St. Croix Preparatory Academy
St. Paul Conservatory for Performing Arts
Trinity School at River Ridge

Central Sub-Region – Darcy Cascaes, Coordinator (21)

Avail Academy
Breck School
Brooklyn Center High School
Cristo Rey Jesuit High School
Gentry Academy
Great River School
Groves Academy
Heritage Academy
Hiawatha Collegiate High School
Lakes International Language Academy
Lincoln International High School
Maranatha Christian Academy
Math & Science Academy
Metro Schools College Prep

Minnehaha Academy
Nova Classical Academy
Open World Learning
St. Agnes High School
St. Paul Academy and Summit School
Twin Cities Academy High School
Unity High School

West Sub-Region – Steve Jensen, Coordinator (24)

Blake School
Chesterton Academy of the Twin Cities
Eagle Ridge Academy
FAIR School
Fourth Baptist Christian School
Heritage Christian Academy
Hope Academy
International School of MN (The)
Legacy Christian Academy
Minneapolis Edison High School
Minneapolis North Community High School
Minnesota Transitions Charter School
Parnassus Preparatory School
Performing Institute of Minnesota Arts
Perpich Center for Arts Education
Prairie Seeds Academy
Providence Academy
RiverTree School
Southwest Christian
Ubah Medical Academy
United Christian Academy
Venture Academy
Wellstone International High School
West Lutheran High School

Admission Prices	Adults \$10.00	Students (K-12) \$5.00
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Tournament Coordinators	Stipend	
Cross Country	\$250	
Basketball	\$350	
Baseball	\$350	
Softball	\$350	
Volleyball	\$250	
Golf	\$325	
Track	\$700	
Vocal large ensemble	\$175	
Instrumental large ensemble	\$175	
Solo and ensemble	\$350	
Speech	\$250	
One Act Play Site Manager	\$150-Subs	\$175-Sections
Football	\$550	
Soccer	\$250	
Hockey	\$700	
Tennis	\$250	
Music Manager	\$1200	
Speech Manager	\$400	
Visual Arts Manager	\$275	
One Act Play Manager	\$300	

Entry Fees		
Music	Individuals \$15	Ensembles \$30
Golf	Green Fees	
One Act Play	\$200 per school	
Tennis	\$100 per school	
Cross Country	\$100 per genders	
Visual Arts	\$75 per school	
Speech	\$25 per school in addition to the participant fees	

Officials	Established by metro wide fee schedule + \$5.00 with no mileage
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Late Drops - Schools that are registered with the MSHSL for a particular activity are assumed to be participating in said activity. A school may withdraw up until two weeks before seeding. If the withdrawal is after that date, the school will be required to pay a \$250 administrative fee before being allowed to participate in any other Region 4A administered section activity. This will carry over to the following school year.

MEMBERSHIP

Region 4A membership consists of 67 schools plus 20 home schools assigned by the Minnesota State High School League. Assigned schools have been divided into three administrative sub-regions.

PHILOSOPHY

Region 4A is part of the Minnesota State High School League and, as such, will follow the League's philosophy, standards, policies and rules.

LOCAL SCHOOL REPRESENTATIVES

At the beginning of the Leagues' fiscal years, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all section meetings and on mail ballots where member schools are called upon to vote. One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time member of the school.

REGION 4A COMMITTEE ORGANIZATION

- Voting membership shall be twelve (12) members. No school shall have more than two representatives on the section committee.
- The term of office shall be four years. Committee members serving a full term shall not be eligible for re-election or appointment to succeed themselves. They may be eligible for future election or appointment.
- Chief Officer of the committee shall be the chairperson.
- A majority vote of those present shall be sufficient for approval.

REGION COMMITTEE

The Region Committee shall be composed of twelve (12) persons; two (2) Board of Education or Designee, two (2) Superintendent or designee, two (2) Principals, two (2) Athletic Directors or Designee, two (2) Coaches and two (2) Fine Arts Directors, these shall be one (1) boys' coach, one (1) girls' coach, one (1) music and one (1) speech representative elected to serve the Section Committee.

POWERS AND DUTIES OF THE REGION COMMITTEE

The Section Committee shall be responsible for the immediate and general supervision of section events, planning, controlling and managing all interscholastic activities of the section. However, power to determine eligibility, to interpret eligibility rules and/or to penalize schools for rule infraction, is not and shall not be within the authority of the Section Committee.

The Region Committee shall:

- Schedules the annual meeting of the Region to be held in the fall. The committee may organize sub-region meetings in place of annual Region meetings.
- Call meetings for the region members or special activity groups, as it deems necessary.
- Elect its own chairperson and determine his/her responsibilities (1) one-year term.
- Keep complete minutes of all meetings of the Region.
- Furnish a full report of all proceedings of the Region Committee meetings to members of the Region and League office.

- Report the names of committee members with assignments, to the Minnesota State High School League office.
- Fill vacancies, which may occur on the Region Committee by appointment, a replacement or at the discretion of the committee, or hold a special election to fill the position until the next annual meeting of the Region at which time a new election for the unexpired term shall be held.
- Fill a vacancy in the representative assembly by appointing one of its members to fill the position for the remainder of the unexpired term.
- Keep accurate records of receipts and disbursements of Region 4A funds and report annually the status of such funds to members of the Section and League office.
- Provide for an annual audit.
- Pay the necessary expenses of the delegate(s) to official meetings of the representative assembly.
- Perform such other duties as may properly come before the committee.
- The Region may employ a non-voting executive secretary.
- Committee members and advisors will be reimbursed per Region Handbook.

Region Meetings & Sub-Region Meetings

Annual meeting shall be held in the fall for the following purposes

- To develop general plans for the conduct of section events
- To fill vacancies on the Region Committee
- Representative Assembly for a term of four (4) years
- Special meetings may be called at the direction of the Region Committee
- Each member school is entitled to two (2) votes

MSHSL BOARD OF DIRECTORS

The management of the affairs of the MSHSL shall be vested in a board of directors consisting of twenty-one (21) directors of which one will represent Region 4A and 3A.

By agreement between Region 4A and 3A Committees, the two sections alternate terms on the board of directors. Each term on the MSHSL board is four (4) years.

Method of Election

- Member schools of the area shall elect a director every fourth year. The election shall be conducted between March 1 and May 1. Each member school has two (2) votes to be cast by the designated school representative.
- Election rotation: Directorship rotates between Regions 4A and 3A. 2015-2017 Region 4A; 2018-2020 Region 3A.
- Each member school may nominate one candidate. The candidate shall be an individual who is eligible to be a designated school representative.

REGION COMMITTEE TOURNAMENT RESPONSIBILITY

- Set dates for tournaments.
- Set admission prices.
- Approve format for all tournaments.
- Rule on any special problems pertaining to the organization of tournaments.

- Select meet managers.
- Approve site and confirm with site management.

TOURNAMENT MANAGERS RESPONSIBILITIES – For all Activities.

The following duties are the responsibility of the tournament managers or their designee:

- Reserve the site for scheduled date.
- Prepare and distribute official tournament information to all schools, media and region secretary.
- Arrange for seeding, if applicable.
- Make sure all tournament officials hired are certified, registered and have no conflict of interest with any schools participating. The tournament manager will also assign hired officials.
- Prepare an official program.
- Hire workers (ticket sellers, score keeper, bench personnel, etc.). Make sure there is an official book kept for all contests.
- Arrange for a trainer and/or medical emergency help if applicable.
- Make all facility arrangements (dressing rooms, practice areas, etc.).
- Request checks for workers in writing from the region secretary.
- Arrange for presentation of awards following championship. Use the awards presentation in the Region Handbook. Open awards when they arrive from the awards company and be sure they are correct. Report problems to region secretary. Whenever possible, a committee member is to be in attendance to help with the award presentation.
- All academic teams, all-section teams or any other coaches' association awards are not to be part of the official awards presentation.
- Tournament managers or his designee shall be present at all games under his/her control; that should be their only duty during the tournament.
- Coaches cannot be a manager of a tournament or site during the season they are coaching.
- Send a complete financial report to the Executive Secretary at the conclusion of the event. Pay no expenses out of receipts. Use individual tickets and record the first and last number of tickets sold.
- Call in all tournament scores or results to appropriate media after event. The tournament manager is responsible for entering the scores in the MSHSL web site after each event.
- The tournament-site manager should arrange for a Tournament Rules Committee.
- The Tournament Rules Committee shall be comprised of the tournament manager-site manager and two others. The committee shall remain the same throughout the tournament at that site unless one of the committee members has a team or individual participant involved in a dispute, in which case the tournament manager shall replace that member of the committee.
- Each tournament manager shall have a copy of the MSHSL Official Handbook, the MSHSL Rules and Policies Manual for that sport or event and a copy of the rulebook (playing rules) for that event for review by the Tournament Rules Committee at the site of the event.
- The committee shall hear all appeals regarding alleged violations other than rules of the game. As decided/called/interpreted by the official (referee, umpire) assigned to the

contest - Bylaw 407 states, "Protests against decisions of contest officials will not be honored."

- The Committee's decision may be appealed to the Region Committee prior to the next contest/competition for that team in that sport or event. If the appeal occurs during the final contest/match at the Section, an appeal must be filed with the Executive-Secretary of the Region Committee before 12:00 midnight on the day of the Section finals in that sport or event.

Rules Committee Process for reporting a violation:

- Alleged violations, other than interpretations by and decisions of the contest officials, must be reported to the site manager or the tournament manager immediately before play resumes or prior to the next scheduled round. The site manager or the tournament manager will determine how the allegation will be handled prior to the resumption of the play.
- The site manager will inform the tournament manager of the alleged violation.
- The tournament manager shall convene the rules committee to address the allegation and render a decision prior to the next round of competition in that sport or event at that site. In addition, the tournament manager shall immediately contact the MSHSL director, by phone or by pager, who has responsibility for that sport or event to discuss the issues relevant to a proper interpretation of MSHSL by laws, policies or regulations alleged to have been violated.
- The committee shall consider all testimony from the individual, school, and participant, including the game official, in order to gather relevant data to make their decision.
- The committee's decision shall be communicated to the participating team/individual representatives immediately following their deliberations.
- A written report of the committee's decision shall be forwarded to the Region Secretary and the MSHSL staff person responsible for that sport or event.

Prior to the start of the competition in any sport or event at any tournament site, the site manager and/or tournament manager shall have the following items available for review at the tournament site:

- the most current MSHSL Official Handbook.
- the most current MSHSL Rules and Policies for that sport or event.
- the most current NSHS or other MSHSL sponsored rulebook for that event.
- the telephone number and pager number for the MSHSL staff person responsible for that sport or event.
- the telephone number and address of the Region Secretary responsible for administering the tournament.
- all documents submitted to participating teams/individuals that detail the manner in which the tournament shall be conducted.

Tournament Guidelines

- Region 4A uses a variety of formats to allow for the best type of format for each sport or activity. When the format for any tournament is to be changed, said change shall be effective for a minimum of two years.

- Consolation Games: No consolation games will be played in any Region 4A Tournaments.
- The site of sectional play will be determined by:
 - Capacity for seating
 - Location
 - Qualifications determined by tournament manager.
 - Cost
 - Approval of Region Committee.

Cross Country	Section Tournament
Soccer	Tournament for sections assigned by the MSHSL
Volleyball	Tournament for sections assigned by the MSHSL
Basketball	Girls and Boys Section Tournament assigned by the MSHSL
Golf	Girls and Boys Section Tournament assigned by the MSHSL One section for Boys/One section Girls 4 Teams Advance to the second day 20 Individuals advance for the second day
Softball	Tournament for class A and AA for sections assigned by the MSHSL One section per class, double elimination for final 8 teams Admission charge only on Saturday neutral sites and Finals
Baseball	Tournament for class A and AA for sections assigned by the MSHSL One section per class, double elimination for final 8 team Admission charge only at Finals
Track	Section Tournament One Section Meet for boys and girls
Football	Section Tournament assigned by the MSHSL
Hockey	Section Tournament assigned by the MSHSL
Tennis	Section Tournament assigned by the MSHSL
One Act Play	Section Tournament 3 Sub-sections 2 Plays per sub-section Advance to Section
Speech	Section Tournament
Music	Section Small Group (vocal and instrumental solo), Ensemble

ADMISSIONS – SECTION PASSES

- The Section Committee shall establish prices for tournament events annually.
- Current admissions are: Students \$5.00 – Adults 10.00
- Admission Refunds: No refunds for tickets purchased for Region 4A will be approved, except refunds to students whose mode of transportation was to be a school bus and it was necessary to cancel use of buses due to inclement weather and/or road conditions.
- Section Passes: For the 2020-2021 school year no Region Passes will be issue and no other Region Passes will be honored for Section events.

AWARDS

- MSHSL will ship trophies for Section Tournaments directly to the tournament managers.
- Medals for Section tournaments will be shipped to the tournament managers by the section secretary or directly by Conference.
- Medals will be shipped by SSC and/or UPS.
- Open and check awards when they are received so that any errors or omissions can be corrected prior to the tournament.
- Only Section awards, approved by MSHSL, can be awarded.

BANDS AND PERFORMING GROUPS AT TOURNAMENTS

Bands and Performing Groups at Tournaments:

- All members in uniform (matching uniforms, sweaters, shirts) will be admitted with no cost when they enter with their director.
- Schools must notify the site manager by noon of the day they will play.
- Manager will inform the directors which door they are to enter and make seating arrangements.
- All members must enter as a group at the pass gate.
- Performing groups must obtain permission to perform from the tournament manager.
- Noisemakers at Tournaments: Bells, sirens, whistles, drums or unusual noisemakers will not be permitted.
- Use of confetti is banned at all Section contests.
- Signs are permitted; however, signs should be in good taste.
- Cheerleaders in uniform will be admitted free of charge.

EXECUTIVE SECRETARY RESPONSIBILITIES

Section Meetings

- Make reservations for committee meetings
- Plan with the committee chairperson the agenda for the meeting
- Send an agenda to committee members

Minutes

- Keep minutes of meetings and send minutes to member schools, committee members and the Minnesota State High School League.
- Keep a file of Minnesota State High School League minutes and keep committee members informed of pertinent data in the minutes.

Finances

- At each meeting, present to the Section 4A Committee a current financial report
- Upon approval of the Section Committee, invest Section monies in the best interest of the Region schools.
- Collect and deposit all monies received by the Section from the tournaments, other Sections and other sources.
- Issue all checks to pay Section obligations for tournaments, meetings and other operating expenses.
- Report to the Minnesota State High School League the financial condition as is required by the MSHSL and the Minnesota State Auditor.

Minnesota State High School League

- Inform the Minnesota State High School League of Section tournaments, sites, dates and managers.
- Inform MSHSL of committee membership.
- Inform MSHSL of Region delegates to the Representative Assembly.
- Help the Region committee set up the election process for members, to the MSHSL Board of Directors. This position is elected once every four years.

Region 4A

- Help the Region Committee establish and conduct election of Region committee members according to MSHSL rules.
- Help the Region Committee establish and conduct election of MSHSL representative assembly according to MSHSL rules
- Help the Region Committee (as directed) carry out its charge.

Tournament Duties

- Act as liaison between the tournament managers and Region Committee.
- Assist tournament managers in any way possible to conduct their tournament.
- Be responsible for entering information on the MSHSL website.

SUB-REGION COORDINATOR

Three (3) Sub-region coordinators will be hired to manage activities. The coordinators will be directly responsible to the Section secretary.

Duties

- Arrange for all tournament sites
- Hire officials
- Select neutral site with the approval of region committee.
 - Compensation to be determined by fee schedule to provide for uniformity
 - Submit contracts to Section secretary.
- Hire and assign officials for all activities.
 - Officials are contracted by tournament managers or sub-region managers.
 - Officials should not work a game in which their own school or their own town is participating.
- All tickets must be numbered and accounted for.
- All managers shall make arrangements for a medical doctor and/or EMT or ambulance to be on hand or to have immediate access to a telephone to call for an emergency.
- Arrange for an appropriate award presentation.
 - A region committee member representing the region should be called upon to help make the presentation.
 - Awards to be arranged for by region secretary.
- Report results of the contest to radio/newspaper if appropriate.
 - Put results on the MSHSL website and submit to region secretary a complete accounting of receipts and a list of disbursements to be made by region secretary.
- Report any unusual problems and send a recommendation for next year's tournament.
- Region secretary will be responsible for submitting final reports to MSHSL.
- Triple A
 - Arrange to have a committee collect read and determine a Sub-region winner – 1 boy and 1 girl for each Sub-region.

- A formal presentation by the winning school should be done, if possible, at the conclusion of the Basketball season.
- Arrange to have a Section Committee member present to help make presentation if possible.

REGION 4A – REIMBURSEMENTS FOR REGION COMMITTEE MEMBERS, ADVISORS AND EXECUTIVE SECRETARY AND REPRESENTATIVE ASSEMBLY DELEGATE EXPENSES WHILE ATTENDING MSHSL REPRESENTATIVE ASSEMBLY.

- Parking: Actual cost.
- Mileage: As determined by IRS

CONFLICT OF INTEREST POLICY

Any representative of the Minnesota State High School League who has the authority to sell, purchase or lease goods and/or services shall not have a personal, financial or professional interest in, or gain, or benefit from the sale, purchase, or lease of any goods or services. League employees and officers shall not offer or accept gifts and gratuities, contributions, political favors or other such incentives, which may conflict with the interests of the League assets. League representatives shall not direct or influence the sale, purchase or lease of any goods or services where a conflict of interest exists.

TOURNAMENT ACTIVITIES

Tennis

- Sub-section first and second round tennis matches will be scheduled for outdoor facilities. The girls Section tournament shall be scheduled for indoor facilities if necessary. The section girl’s tournament may be moved to “indoor facilities” if the weather is inclement and if there is not sufficient time to complete the section tournament on schedule. The site manager has the authority to make the necessary arrangements if it is necessary to move indoors. Section pays the rental cost. Tennis balls for both boys and girls tournaments are a Section expense.

Cross Country

- Site will be a neutral site not previously used by any team (if possible). Inclement weather: Postponement of Section meet will be only when heat and/or cold conditions equal or exceed MSHSL weather standards.

Boys and Girls Basketball

- Time between semifinal games is one half (1/2) hour after the last semifinal game concludes.
- Seeding Procedure: All seeding must follow one of the three methods approved by the MSHSL.

Track and Field

- There will be a two-day sectional track meet.

One Act Play

- One Act Play judges will be hired yearly.
- A judge’s evaluation sheet for participating coaches at the Section are to be completed and returned to the Region secretary.

- The judges should consist of two or more high school judges, but not more than one college judge.
- If you are drawn first for performance order two years in a row, the manager will contact the coach who will be given the option to go first or be put back in the hat to be redrawn.

Speech

- Speech registration fees must accompany registrations for section events. Schools will be responsible for all registrations, whether they compete or not.

Golf

- The top five (5) individuals and ties from each section shall advance to the State tournament. Four teams advance after the first day to qualify for the finals.
- Team Information:
 - Squad size – Each member school may enter from one to six individuals in the meet. All contestants are eligible to win a place in the individual portion of the meet. A team shall consist of a minimum of 4 and a maximum of 6.
 - Team scoring – The score of a team shall be determined by combining the scores of the 4 lowest finishers. The team with the lowest aggregate 4 scores is the winner.
 - Team Competition – If at the end of regulation play a tie exists for first place, the following criteria shall be applied in the order listed to determine the winning team:
 - Add the five (5) lowest scores of the players of each of the tied teams, and the team with the lowest total will be determined the winner.
 - If the score is still tied, add the six (6) lowest scores of each of the players of the tied teams, and the team with the lowest total will be determined the winner.

Soccer

- All host schools must take a gate. Failure to do so will require payment by the school to the region covering any costs to the region for the game (officials).

SALE OF T-SHIRTS AND PARAPHERNALIA AT SECTION MEETS

- No merchandise (ex. T-shirts, leotards, cups, souvenirs or programs) may be sold at any Section contest without the prior approval of the Region 4A committee. Prior approval pertains to individual booster clubs also.
- Independent or private vendors will be charged a percentage of their total sales and the money will go to Region 4A. Any vendor selling at a Section contest without prior approval will be asked to leave the site.

CERTIFIED MEDICAL PERSONNEL AT GAMES

- The Section committee strongly recommends but does not mandate the presence of certified medical personnel at all interscholastic games/contests. Certified medical personnel include: Physician (M.D.), Certified Athletic Trainer, Emergency Medical Technician (EMT, paramedic, persons who hold current Red Cross Advance First Aid Cards (74-hour course). However, the Committee realizes that certified medical personnel are not practical at all events.
- Role of the certified medical personnel shall be to protect the health and safety of the athlete and to provide appropriate medical care by functioning within the levels of their

medical education/training when dealing with first aid, triage, return to play or action decisions.

STUDENT CONDUCT AT REGION EVENTS

- Minnesota State High School League handbook states: Article I, Section II: Conduct of Teams, Students and Spectators:
 - School officials shall be held responsible for the proper conduct of teams and home spectators regardless of where the contest is being held. Schools should annually review with their student bodies the schools' sportsmanship policies and student conduct policies. Students whose conduct is offensive and unacceptable may be asked to leave the tournament site.
 - Schools are reminded that they must have a school representative at the games and that representative cannot be the coach.
 - Band Members – Individual band members are not to use their instruments as noisemakers at any time when the game is in progress. An instrument used individually or used by a small group is considered noisemakers and are not to be used when the game is in progress.
 - Fans – Noisemakers are prohibited.
 - Confetti – Throwing of confetti or other objects is prohibited.
 - Penalty for all of the above – Subject to removal from arena by security.
 - Signs – Signs used by cheerleaders and fans must be in good taste or they will be removed.

NO SMOKING AT SECTION EVENTS

VIDEOTAPING AT ANY SECTION OR SUB-SECTION EVENT

- All teams participating may videotape tournament games they are participating in.
- Fans and media may videotape when suitable space allows.
- Preference for available space will be given to participating teams followed by those who have made prior arrangements with the tournament manager.
- Decisions about the available space and number allowed to videotape will be left to the discretion of the tournament manager.
- Spectators using videotaping equipment who interfere with the view of other spectators or news media personnel covering the activity can be relocated or removed from the premises by the local tournament manager.
- Under no circumstances shall a school not competing in a given game be allowed space in the facility and/or be allowed to videotape a game involving other schools.

ACADEMIC, ARTS AND ATHLETIC AWARDS

Purpose of the Program

- To recognize and honor high school seniors who have excelled in the classroom, on the athletic field and in a fine arts activity such as instrumental/vocal music, drama, debate or speech.
- To elevate academic standards and create greater awareness of MSHSL sponsored activities and their values (ex. Sportsmanship, perseverance, teamwork, self-discipline, loyalty and cooperation.)

- To provide member schools of the MSHSL with an opportunity to participate in a statewide program which supports, promotes and recognizes academic and extra-curricular achievements.

Nomination Criteria

- Be a high school senior at the time of nomination. Nomination will be limited to two qualifying students per school – one female and one male.
- Have a cumulative GPA of 3.5 or higher at the date of nomination.
- Have participated and make contribution to a MSHSL sponsored athletic program and a fine arts activity.
- Exhibit citizenship and be respected individuals in their home communities.
- Exemplify the highest standards of sportsmanship, ethical conduct and moral character.

Student Nomination Process

School to select a female and a male to serve as the AAA representative for their high school.

Selection Process

- The Regional Committee reviews the Sub-region winners at the January meeting. Committee will vote in February.
- Time schedule to be determined by MSHSL.
- The Sub-region nominees will be introduced and presented the Sub-region awards at the girls and/or boys section basketball tournament.

2020-2021 AAA Award Timeline:

January 22, 2021: Forms of nominees must be to Region Sub Coordinator by noon

January 23-29, 2021: The Subsection committee will pick the three subsection winners

February 1, 2021: Each subsection will submit their male and female to Region Secretary

February 1-4, 2021: Region Secretary will submit each of the 3 Subsection winners to the Region Committee (3 male and 3 female honorees)

February 5, 2021: Each Region Committee member sends their selections to Region Secretary (1 male and 1 female)

February 8, 2021: Region honorees will be given to the MSHSL by Region Secretary

AWARD PRESENTATION SCRIPT FOR SECTION 4A

Schools are asked to the use following script when presenting awards for Section events held at their school.

The Region 4A committee of the Minnesota State High School League wishes to extend its congratulations to both teams that participated here tonight in the Championship game.

Presenting the awards will be members of the Region 4A Committee _____ and _____.

To the players, coaches, cheerleaders, bands and al the fans – we salute you for your stellar performance and your support of the high school athletics throughout the entire season and in this championship game.

(Read the names of individual participants of each team as a Committee member presents the awards.)

Will the Captains and the team members of the Section 4A second place team

_____ please come forwards to receive your trophy and individual awards.

Will the Captains and the team members of the Section 4A championship team _____ please come forward to receive your championship trophy and individual awards.

The Region Committee and the entire Section wishes _____ the best of luck at the State Tournament next week.

This concludes the awards presentation. Please have a safe trip home.